

CENTRAL IOWA WATER WORKS BOARD OF TRUSTEES

Wednesday, September 25, 2024 at 3:00 P.M.

MEETING LOCATION:

The MidAmerican Energy Company RecPlex, 6500 Grand Ave,
West Des Moines, IA

MINUTES

ITEM 1: Call to Order

Board Chair Jody Smith called the meeting to order at 3:00 p.m.

ITEM 2: Roll Call

Trustees in Attendance

David Jones, Ankeny
John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works Additional
Tom Cope, Johnston
Jake Anderson, Grimes
Tom Phillips, Norwalk
Chelsea Huisman, Polk City
John McCune, Urbandale Water Utility
Carol Freeman, Warren Rural Water*
Jody Smith, West Des Moines Water Works

*Participated in the meeting via electronic means.

Such persons, being all Trustees, constituted a quorum.

Others in Attendance

Lainey Davison, Central Iowa Water Works
William Smith, Central Iowa Water Works
Caitlin Caldwell, Des Moines Water Works
Kyle Danley, Des Moines Water Works
Amy Kahler, Des Moines Water Works
Melissa Walker, Des Moines Water Works
Neil Weiss (Alternate), Urbandale Water Utility
Scott Brennan (Alternate), West Des Moines Water Works
Lyle Hammes, West Des Moines Water Works*
Christina Murphy, West Des Moines Water Works
Andy Fish (Alternate), Warren Water District
Amy Beattie, Brick Gentry PC

Rick Malm, Dickinson Bradshaw
*Participated in the meeting via electronic means

ITEM 3: Approving Agenda, as Presented or as Amended

John Edwards made a motion to approve the agenda as presented. Tom Cope seconded that motion. The motion was adopted by unanimous vote.

ITEM 4: Public Comment Period

There were no comments from the public.

ITEM 5: Approving Consent Agenda – Items 5A – 5F

John Edwards made a motion to approve the following consent agenda items:

- A. Motion – Motion to approve the Minutes of the Meeting of August 14, 2024, as published, subject to correction, as recommended by the Board Clerk
- B. Motion - Receive and File Minutes from August 14, 2024 Technical Committee Meeting
- C. Motion - Receive Draft Minutes from September 11, 2024 Technical Committee Meeting
- D. Motion – Receive and File Minutes from September 12, 2024 Executive Committee Meeting, subject to correction, as recommended by the Board Clerk
- E. Motion – Receive and File Minutes from September 16, 2024 Finance and Audit Committee Meeting, subject to correction, as recommended by the Board Clerk
- F. Motion – Receive and File August Financial Summary and Approve August Expenditures

The motion was seconded by Tom Phillips. The motion to approve all such consent agenda items was adopted by unanimous vote.

ITEM 6: Board Action Items

- A. John McCune made a motion to approve the designation of Dorcelaine Davison as Board Clerk with Amy Kahler, Christina Murphy and Ted Corrigan continuing as Interim Clerks until the Executive Director begins employment. Chelsea Huisman seconded the motion. The motion was adopted by unanimous vote.
- B. David Jones made a motion for the resolution to approve the 28E agreement between Central Iowa Water Works and the Board of Water Works Trustees of the City of Des Moines (DMWW) for Group Health Benefit Plans. Chelsea Huisman seconded the motion. The motion was adopted by unanimous vote.
- C. John Edwards made a motion for the approval of an increase of reimbursement to DMWW and WDMWW for CIWW Communications personnel/consultant. Diane Munns seconded the motion. The motion was adopted by unanimous vote.

ITEM 7: Recommendations from Committees

A. Executive Committee

1. Information – Executive Director Recruitment/Search Process

B. Finance & Audit Committee

1. Jake Anderson made a motion for the resolution to approve the accounting services agreement with RSM. Tom Cope seconded the motion. The motion was adopted by unanimous vote.

ITEM 8: Reports

A. Interim Executive Director Report

1. Readiness Review
2. Insurance Update
 - i. Business Owners Policy (BOP)
 - ii. Cyber
 - iii. Crime

B. Producers Report

1. Tour of A.C. Ward Water Treatment Plant, October 15, 3:00 p.m.

C. Technical Committee Report – Kyle Danley gave a report

D. Long Range and Capital Improvements Committee Report

1. Committee has not met yet

E. Finance and Audit Committee

1. Proposed Rates – Matt Stoffel with PFM gave a presentation on CIWW rate model and Rate Projections.

F. Board Chair's Report

1. Appointment of Nominating Committee – Jody Smith

The above items were for informational purposes only; no action was required or taken.

ITEM 9: Adjournment

Having no other business the meeting was adjourned by the Chair at 4:21 P.M.