

Item: 5A

CENTRAL IOWA WATER WORKS BOARD OF TRUSTEES

Wednesday, June 26, 2024 at 3:00 P.M.

MEETING LOCATION:

The MidAmerican Energy Company RecPlex, 6500 Grand Ave,
West Des Moines, IA

MINUTES

ITEM 1: Call to Order

Board Chair Jody Smith called the meeting to order at 3:00 p.m.

ITEM 2: Roll Call

Trustees in Attendance

David Jones, Ankeny
Mayor John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works Additional
Bryan Burkhardt (Alternate), Johnston
Jake Anderson, Grimes
Mayor Tom Phillips, Norwalk
John McCune, Urbandale Water Utility
Carol Freeman, Warren Rural Water*
Jody Smith, West Des Moines Water Works
Dan Lovett, Xenia Rural Water District*
*Participated in the meeting via electronic means.

Such persons, being all Trustees, constituted a quorum.

Others in Attendance

William Smith, Central Iowa Water Works
Caitlin Caldwell, Des Moines Water Works
Ted Corrigan, Des Moines Water Works
Kyle Danley, Des Moines Water Works
Amy Kahler, Des Moines Water Works
Melissa Walker, Des Moines Water Works
Neil Weiss (Alternate), Urbandale Water Utility
Scott Brennan, West Des Moines Water Works
Lyle Hammes, West Des Moines Water Works
Josh Heggen, West Des Moines Water Works*
Christina Murphy, West Des Moines Water Works
Andy Fish (Alternate), Warren Water District
Royce Hammitt (Alternate), Xenia Rural Water District
Amy Beattie, Brick Gentry PC
Rick Malm, Dickinson Bradshaw

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*Participated in the meeting via electronic means

ITEM 3: Approving Agenda, as Presented or as Amended

John Edwards made a motion to approve the agenda as presented. Jake Anderson seconded that motion. The motion was adopted by unanimous vote.

ITEM 4: Public Comment Period

There were no comments from the public.

ITEM 5: Approving Consent Agenda – Items 5A – 5G

John Edwards made a motion to approve the following consent agenda items:

- A. Motion – Motion to approve the Minutes of the Meeting of May 22, 2024, as published, subject to correction, as recommended by the Board Clerk
- B. Motion - Receive and File Minutes from May 8, 2024 Technical Committee Meeting
- C. Motion - Receive Draft Minutes from June 19, 2024 Technical Committee Meeting
- D. Motion – Receive Draft Minutes from June 13, 2024 Finance and Audit Committee Meeting
- E. Motion – Receive Draft Minutes from June 14, 2024 Executive Committee Meeting
- F. Motion – Receive and File May Financial Summary and Approve May Expenditures as listed and attached to these minutes.
- G. Motion – Revise Board of Trustees 2024 Meeting Schedule to Change November 27 Meeting to November 20

The motion was seconded by Tom Philips. The motion to approve all such consent agenda items was adopted by unanimous vote.

ITEM 6: Board Action Items

6A. John Edwards made a motion to Authorize legal counsel to submit a Motion to Intervene to the Federal Energy Regulatory Commission regarding the Saylorville Hydroelectric Project preliminary permit application on behalf of Des Moines Water Works and Central Iowa Water Works. The motion was seconded by Tom Phillips. The motion was adopted by unanimous vote.

6B. John Edwards made a motion to adopt the Policy on Public Information Requests as presented to the meeting. The motion was seconded by Tom Phillips. The motion was adopted by unanimous vote.

6C. John Edwards made a motion to adopt the resolution approving the maximum deposit amount of \$5 million at Bankers Trust in the form presented to the meeting. The motion was seconded by David Jones. The motion was adopted by unanimous vote.

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ITEM 7: Recommendations from Committees

A. Executive Committee

1. Information – Executed Agreement for Professional Services for the Executive Director Recruitment/Search Process
2. Information - Executed Agreement with Bond Counsel
3. Information - Executed Agreement with Special Counsel for Asset Transfer and Operating Contracts

B. Finance & Audit Committee

1. Investment Policy

- a. Sue Huppert made a motion to approve the proposed Investment Policy Resolution in the form presented to the meeting, and it was seconded by John McCune. The motion was adopted by unanimous vote.
- b. Jody Smith made a recommendation to designate Amy Kahler as the Treasurer to CIWW to provide oversight for investment activity. The motion was made by John Edwards and seconded by Tom Philips. The motion was adopted by unanimous vote.

2. John Edwards made a motion to approve the Reserve Fund Policy for CIWW in the form presented to the meeting. The motion was seconded by David Jones. The motion was adopted by unanimous vote.

3. John Edwards made a motion to approve the Interim Purchasing Expenditure Policy Resolution in the form presented to the meeting. Tom Philips seconded the motion. The motion was adopted by unanimous vote.

The full text of all of the adopted Resolutions referred to in the Minutes above are on file with Interim Board Clerk Christina Murphy.

ITEM 8: Reports

A. Interim Executive Director Report

- a. Executive Director Search
- b. Board Orientation
- c. Website

B. Producers Report

- a. Nitrate Update
- b. Water Shortage Plan Review

C. Technical Committee Report

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- a. Saylorville Water Treatment Plant Expansion Project Update
- b. Long Range Water Supply Study
- D. Long Range and Capital Improvements Committee Report
 - a. Appointed Members
- E. Finance and Audit Committee
 - a. Scott Brennan Elected as Chair
 - b. Approval of PFM as Financial Advisor and Scope of Work

The above items were for informational purposes only; no action was required or taken.

ITEM 9: Adjournment

Having no other business the meeting was adjourned by the Chair at 4:04 P.M.