



Temporary address:  
2201 George Flagg Parkway  
Des Moines, IA 50321  
email: ciww@dmww.com

---

CENTRAL IOWA WATER WORKS BOARD OF TRUSTEES

Wednesday, October 23, 2024 at 3:00 P.M.

MEETING LOCATION:

The MidAmerican Energy Company Rec Plex, 6500 Grand Ave,  
West Des Moines, IA

MINUTES

ITEM 1: Call to Order

Board Chair Jody Smith called the meeting to order at 3:08 p.m.

ITEM 2: Roll Call

Trustees in Attendance

David Jones, Ankeny

Matt McQuillen (alternate), Clive

Diane Munns, Des Moines Water Works

Susan Huppert, Des Moines Water Works Additional

Tom Cope, Johnston

Jake Anderson, Grimes\*

Tom Phillips, Norwalk

Chelsea Huisman, Polk City

John McCune, Urbandale Water Utility

Carol Freeman, Warren Rural Water\*

Jody Smith, West Des Moines Water Works

Dan Lovett, Xenia Rural Water District

\*Participated in the meeting via electronic means.

Such persons, being all Trustees, constituted a quorum.

Others in Attendance

Lainey Davison, Central Iowa Water Works

William Smith, Central Iowa Water Works

Kyle Danley, Des Moines Water Works

Neil Weiss (Alternate), Urbandale Water Utility

Scott Brennan (Alternate), West Des Moines Water Works  
Christina Murphy, West Des Moines Water Works  
Andy Fish (Alternate), Warren Water District  
Amy Beattie, Brick Gentry PC  
Rick Malm, Dickinson Bradshaw  
Matt Stoffel, PFM  
Caitlin Caldwell, Des Moines Water Works\*  
Mike Pogge-Weaver, City of Johnston\*  
\*Participated in the meeting via electronic means

ITEM 3: Approving Agenda, as Presented or as Amended

Amy Beattie recommended Items 6B and 6C be deferred to the November Board of Trustees meeting, as they are eligible for a weighted vote requiring five days' notice.

John McCune made a motion to approve the agenda as presented, with the deferral of Items 6B and 6C to the November meeting.

Matt McQuillan seconded that motion. The motion was adopted by unanimous vote.

ITEM 4: Public Comment Period

There were no comments from the public.

\*\*\*\*\*  
\*\*\*\*\*

ITEM 5: Approving Consent Agenda – Items 5A – 5J

David Jones made a motion to approve the following consent agenda items:

- A. Motion – Approve the Minutes from September 25, 2024, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk.
- B. Motion – Approve the Minutes from October 1, 2024, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk.

- C. Motion – Approve the Minutes from October 2, 2024, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk.
- D. Motion – Approve the Minutes from October 14, 2024, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk.
- E. Motion – Receive and File Final Minutes from September 11, 2024, Technical Committee Meeting
- F. Motion – Receive Draft Minutes from October 9, 2024, Technical Committee Meeting
- G. Motion – Receive Draft Minutes from October 9, 2024, Long Range Planning and Capital Improvements Committee Meeting
- H. Motion – Receive and File Minutes from October 10, 2024, Finance and Audit Committee Meetings, subject to correction, as recommended by the Board Clerk
- I. Financials– Receive and File Financial Statement and Approve September Disbursements
- J. 2025 meeting calendar

The motion was seconded by John McCune. The motion to approve all such consent agenda items was adopted by unanimous vote.

\*\*\*\*\*  
\*\*\*\*\*

ITEM 6: Board Action Items

- A. Tom Cope moved the resolution to Set, and Give Notice of, Public Hearing on CIWW 2025 Operating Budget as presented. Chelsea Huisman seconded the motion. The motion was adopted by unanimous vote.
- B. Deferred to the November meeting
- C. Deferred to the November meeting

ITEM 7: Recommendations from Committees

- A. Executive Committee

Jody Smith advised that Interim Executive Director's contract expired this month. The Executive Committee determined that it was critical to extend the contract to cover the period until Tami Madsen's (new Executive Director's) arrival and for 60 days thereafter.

David Jones moved to approve extending contract with Interim Executive Director by agreement approved by counsel. John McCune seconded the motion. The motion was adopted by unanimous vote.

## ITEM 8: Reports

### A. Interim Executive Director Report

William Smith presented updates regarding meter-to-cash, accounting services and the budgets and rates. Quotes have been received for cyber and crime fidelity insurance and are currently being reviewed.

### B. Producers

1. Polk City/Grimes Plant Tours, November 6, 3:00 p.m.

### C. Technical Committee

Kyle Danley reported on the Saylorville 10 MGD Expansion and provided a timeline for the HDR Treatment Plant Study. HDR will present at the November Board of Trustee meeting. Several Board members requested an additional hour ahead of the November meeting to ask HDR questions regarding their presentation. November's meeting will begin at 2pm at the request of the Board.

### D. Long Range and Capital Improvements Committee

1. The Committee met and discussed how its work relates to the Technical committee

### E. Finance and Audit Committee

Scott Brennan provided an update regarding October's Finance and Audit Meeting. Stoffel of PFM, gave a presentation on the 2025 Budget.

The committee discussed details of the presentation and what needed to be accomplished.

#### F. Legal Counsel

##### 1. Procedures for Assumption of Debt

Rick Malm advised there will be a Public Hearing at the November meeting on the topic of the assumption of debt by CIWW. The determination of the need to hold a public hearing was made by Bond Counsel. A form of notice for publication will be prepared by Bond Counsel. The form of public notice will be published in advance of the meeting in accordance with applicable law.

The above items were for informational purposes only; no action was required or taken.

Matt Stoffel advised that IFA is working through the potential impacts of taking on CIWW debt, which would represent 30% of their portfolio, without current revenue and how that might impact IFA's Triple A Bond rating.

#### ITEM 9: Adjournment

Having no other business the meeting was adjourned by the Chair at 4:11 P.M.