

AGENDA

Board of Trustees
Central Iowa Water Works
January 22, 2025
Mid-American Energy Rec Plex, Community Room A
3:00 p.m.

[Join Zoom Meeting](#)

Meeting ID: 828 0942 0813

Passcode: 645965

United States:

+1 (309) 205-3325

Item 1: Call to Order

Item 2: Roll Call

Update: Polk City Trustee, Chelsea Huisman | Alternate, Jeff Walters

Item 3: Approving Agenda, as presented or as amended

Item 4: Public Comment (Please state name, address and limit comments to five minutes)

Item 5: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

- A. Motion – Approve Minutes from December 18, 2024, CIWW Annual Meeting as published, subject to correction, as recommended by the Board Clerk.
- B. Motion – Receive and File Final Minutes from December 11, 2024, Technical Committee Meeting
- C. Motion – Receive Draft Minutes from January 8, 2025, Technical Committee Meeting
- D. Motion – Receive and File Final Minutes from the January 13, 2025, Nominating Committee Meeting
- E. Motion – Receive and File Final Minutes from the January 14, 2025, Executive Committee Meeting

- F. Motion – Receive and File December Financial Summary and Approve December Expenditures
- G. Motion – Receive and File notice from Ankeny replacing David Jones with Mike Schrock, and reappointing committee representatives effective January 25, 2025

Item 6: Discussion of CIWW Future Production Study Report by HDR

- A. Motion – Receive and File - CIWW Future Production Study Report by HDR

Item 7: Reports

- A. Contract Operators
- B. Technical Committee
 - Formed committee to draft RFQ for Grimes plant expansion and new West Plant and to explore cost/feasibility
- C. Finance and Audit Committee
 - Will take up some aspects of the HDR Report at future F&A Committee meetings
- D. Executive Director
 - 1. Eide Bailly Planning Communication – Information
 - 2. Asset transfer is complete
 - 3. Advertising for Administrative Assistant/Office Manager
 - 4. All 2025 meetings will be at RecPlex
 - 5. CIWW General Engineering Consultant RFP in drafting stage
 - 6. Potential Office Space
 - Portion of 3rd Floor, 1601 22nd St, West Des Moines Formerly West Bank

Item 8: Board Action Items

- A. Resolution – Approving Central Iowa Water Works Maximum Amount on Deposit with Bankers Trust
- B. Resolution – Engaging General Counsel pursuant to RFP for Legal Services and Authorizing Executive Director to Approve Engagement Letter
- C. Motion – Filling vacancies of Vice-Chair and Executive Committee
- D. Resolution – Approve Supplement Number 2 to DMWW Operating Contract

Item 9: Other Business

Adjournment

Upcoming CIWW Activities			
<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Meeting</u>
February 12	1:00 pm	DMWW Board Room	Technical Committee
February 26	3:00 pm	Mid-American Rec Plex Community Room A	Board of Trustees

MINUTES

Annual Meeting
Board of Trustees
Central Iowa Water Works
December 18, 2024
Mid-American Energy Rec Plex, Community Room A
3:00 p.m.

Item 1: Chair Smith called the meeting to order at 3:00 p.m.

Item 2: Roll Call

Trustees in Attendance:

Jeff Perry, City of Ankeny*
John Edwards, Clive
Diane Munns, DMWW
Susan Huppert, DMWW
Tom Cope, Johnston
Jake Anderson, Grimes
Chelsea Huisman, Polk City
Neil Weiss, Urbandale Water Utility
Carol Butler Freeman, Warren Water District
Courtney Clarke, Waukee
Jody Smith, WDMWW
Dan Lovett, Xenia*

Others in Attendance:

Tami Madsen, Central Iowa Water Works
Bill Smith, Central Iowa Water Works
Ted Corrigan, Des Moines Water Works
Amy Kahler, Des Moines Water Works
Kyle Danley, Des Moines Water Works
Melissa Walker, Des Moines Water Works
Christina Murphy, West Des Moines Water Works
Royce Hammitt, Xenia Rural Water District

Matt Stoffel, PFM
Amy Beattie, Brick Gentry, P.C.
Rick Malm, Dickinson Bradshaw
Jamie Buelt, En Q Strategies
Eric Berggren, HDR
Ashley Geesman, HDR
Derek Gardels, HDR

*Participated in the meeting via electronic means

Item 3: Approving Agenda, as Presented or Amended

John Edwards moved to approve the agenda as amended on 12/13/2024 via email to add item 7B. Trustee Appointments for Terms Ending December 31, 2024. Tom Cope seconded. The motion was adopted by unanimous vote.

Item 4: Public Comment - There were no comments from the public.

Item 5: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

John Edwards moved to approve the following consent agenda items; the motion was seconded by Courtney Clarke. The motion to approve all such consent agenda items was adopted by unanimous vote.

- A. Motion – Approve the Minutes from November 20, 2024; CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk.
- B. Motion – Approve the Minutes from November 20, 2024; CIWW Board of Trustees Executive Committee, subject to correction, as recommended by the Board Clerk.
- C. Motion – Approve the Minutes from November 20, 2024; CIWW Board of Trustees Workshop, subject to correction, as recommended by the Board Clerk.
- D. Motion – Approve the Minutes from December 6, 2024; CIWW Special Board Meeting as published, subject to correction, as recommended by the Board Clerk.
- E. Motion – Receive and File Final Minutes from November 13, 2024, Technical Committee Meeting
- F. Motion – Receive Draft Minutes from December 11, 2024, Technical Committee Meeting
- G. Motion – Receive and File Minutes from December 10, 2024, Finance and Audit Committee Meeting, subject to correction, as recommended by the Board Clerk

H. Motion – Receive and File November Financial Summary and Approve November Expenditures

Item 6: Discussion of Board Process for Consideration of CIWW Future Production Study Report by HDR

The CIWW Trustees continued discussions concerning the CIWW Future Production Study Report by HDR. Eric Berggren, HDR, informed the board that the buffer capacity in the study is in line with industry standards and is based on multiple factors including information furnished by the member agencies, historical data, and MPO statistics. He further provided that HDR used the historical gauge data of the Des Moines River and the Racoon River over the duration of the USGS monitoring program in the formulation the Future Production Study Report. Matt Stoffel, PFM, informed the board that the anticipated costs for these expansions will be allocated based on the principals outlined in the 28E agreement. His discussion revolved around decisions concerning how to allocate costs for expansions that do not immediately impact member agencies and the desire and need for ten-year financial projections. Priorities that emerged from the conversation were the continued expansion of the Saylorville plant and the need to make decisions concerning the Grimes expansion and connection to the core network, the new West Plant or the McMullen expansion, and how land purchases should be handled for future expansion. Further discussion was held around the buffer capacity outlined in the study, growth within the member agency areas, the future availability of water in the Raccoon and Des Moines Rivers, and the importance of planning for water conservation.

Item 7: Annual Meeting Items – The annual meeting commenced at 3:35 p.m.

A. Committee Appointments

The Nominating Committee provided a report concerning 2025 Officers and Committees. The committee recommended that the 2025 Executive Committee be comprised of Jody Smith (Committee Chair, WDMWW), Diane Munns (DMWW), John McCune (UWU), David Jones (Ankeny), and Courtney Clarke (Waukee).

Tom Cope moved to accept the committee recommendation for the 2025 Executive Committee, Chelsea Huisman seconded the motion. The motion was adopted by unanimous vote.

Chair Smith appointed Scott Brennan (WDMWW), Tom Cope (Johnston), Carol Butler Freeman (Warren Water District), Susan Huppert (DMWW), John McCune (Urbandale Water Utility), and George Meinecke (Norwalk) to the Finance and Audit Committee.

B. Trustee Appointments for Terms Ending December 31, 2024

Chair Smith provided an update concerning the reappointment of all trustees with terms ending December 21, 2024, as presented by their respective agencies. John Edwards moved to receive and file the report, Chelsea Huisman seconded. The motion was adopted by unanimous vote.

Item 8: Reports

A. Producers

Ted Corrigan provided an update that the producers are continuing to work on transfer or assignment of various permits to CIWW. Christina Murphy reported that WDMWW had a sanitary survey last week and will provide the results to CIWW when they are received.

B. Technical Committee

Kyle Danley provided an update that the Technical Committee discussed the HDR study, financial implications of the study, and updates to the member agency billing process.

C. Finance Committee

Sue Huppert reported that the Finance and Audit committee met on the financial implications of the expansion projects and considered changes to the Joint Capital Expenditure Policy.

D. Legal

Amy Beattie reported that the legal team is ready to start filing documents related to the transfer of CIWW.

E. Executive Director

Tami Madsen provided updates on various activities such as acquiring office space, responses to the legal RFP, building personnel policies and operational policies, and thanked the board for the reception at the Botanical Gardens.

Item 9: Board Action Items

Courtney Clarke moved to approve a Resolution of Appreciation for the Member Agencies of Central Iowa Water Works; Tom Cope seconded. The motion was adopted by unanimous vote.

Item 10: Other Business

Tom Cope thanked Des Moines Water Works for aiding Johnston during a residential water main leak.

Chair Smith acknowledged Amy Beattie's retirement from Brick Gentry Law Firm and thanked her for her work with CIWW and many other communities throughout her career.

Item 11: Adjournment

Having no other business, the Chair adjourned the meeting at 3:52 p.m.

DRAFT

MINUTES
CENTRAL IOWA WATER WORKS
TECHNICAL COMMITTEE
Des Moines Water Works Board Room
2201 George Flagg Parkway
Des Moines, Iowa
December 11, 2024

Present:

Lindsey Wanderscheid (DMWW), Tim Royer (Waukee), Lyle Hammes (WDMWW), Jeff May (Clive), Kyle Danley (DMWW), Matt Geiner (Johnston), Kevin Hensley (Grimes), Wayne Schwartz (Norwalk), Andy Fish (Warren Water District), Rudy Koester (Waukee), Christina Murphy (WDMWW), Royce Hammitt (Xenia), Randy Franzen (Polk City), Matthew Jacob (UWU), Amy Kahler (DMWW), Bill Smith (CIWW), Tami Madsen (CIWW), Matt Stoffel, PFM, Matt Van Wyk (Warren Water District)

Item 1: The meeting was called to order at 1:01 p.m. by Chair Danley.

Item 2: Introductions were made by everyone present in the meeting.

Item 3: Minutes for the November 13, 2024, meetings of the Technical Committee and the Long Range Planning and Capital Improvements Committee were approved with no objections.

Item 4: CIWW Water Treatment Study

HDR presented its report to the CIWW Board in November and will respond to questions at the December meeting. Matt Stoffel gave an overview of the financial impact of the plan on Member Agencies. He requested members to report corrected or updated data to him. It is important to consider the time sequencing of expansion costs, thinking in five- and ten-year increments. The allocation to communities of the cost of expansion, totaling an estimated \$1.3 billion, should lead communities to consider their response, which may include demand management programs. Matt plans to send out a spreadsheet for each community to adjust forecast elements. Matt hopes to have each community's consent to the 2050 projections. Kyle mentioned a pilot project by DMWW to obtain more detailed customer usage information.

There was discussion of the buffer capacity of 15% included in the projections. The buffer capacity number in the HDR study is already existing but DMWW has carried a buffer in its wholesale rates; this will now be carried by CIWW and subscribed by individual members which will allow for redistribution of the buffer capacity holding cost within the system. A system cannot operate at nameplate ratings for extended times and a buffer is necessary. Matt noted that there is a real cost of members relying on other members' capacity. If agencies do not buy into the buffer capacity but end up using it, they will be subject to penalties for using the capacity of someone else who did buy into the buffer. Christina reminded the group that these are planning tools for a path forward and are not set in stone. The 28E agreement prescribes that long range plans should be completed every five years.

Tami Madsen joined the meeting at 1:45pm

Item 5: Operational Commencement Overview

Amy Kahler provided an update to the committee concerning the asset transfer, debt transfer, and general administrative details. Amy provided a handout concerning billing changes to the member agencies, it included sample bills and other examples of changes to come on January 1. DMWW will be delaying December billings until the first business day of January and will be using 11:59pm December 31 meter readings for these billings. Water sold after 11:59pm on December 31 will be sold as CIWW. Statements will come from DMWW for CIWW and will look like the DMWW bill. There will be a section clearly highlighting CIWW charges. Due to certain accounting and banking processes, member agencies will continue to remit to DMWW which will then be turned over to CIWW.

Item 6: Saylorville 10MG Expansion Update - Information

Lindsey Wanderscheid informed the committee that one site has been deemed unsuitable for a collector well. Pump testing has been completed. Three of the four sites tested by Layne appear to be favorable for placing collector wells. More information should be available by mid-December.

Item 7: Capital Improvement Plans (CIP) - Information

Lindsey Wanderscheid updated that capital improvement planning will begin in January and should be done in February. The Technical Committee will draft the CIP in March. Consideration is being given to drafting a ten-year CIP for financial forecasting and further planning, this would span 2026-2035. When drafting the CIP, land acquisition, West Plant Design and Construction, Grimes Expansions, Transmission Projects, and the SWTP II Design and Construction should be contemplated. Land acquisition is being discussed informally now but isn't ready to become a formal topic for the group.

Item 8: Grimes Projects Discussion

Kevin Hensley reported that the project is stalled on the ground storage tank and is waiting on piping. Grimes is continuing to work on plan to switch to free chlorine.

Item 9: Polk City Projects Discussion

No update

Item 10: West Des Moines Water Works Projects Discussion

Lyle Hammes reported that demolition has been completed on the high service pump three replacement project; electrical work has not been completed. WDMWW has experienced a series of power outages related to the MCC replacement, transfer switch, and generator controls project and expects to consider more time on backup power before the project is completed on the \$1M project. Van Maanen is the contractor completing this work and during one portion of the project has extended the time on backup power from the one hour planned outage to over eight hours.

Item 11: Des Moines Water Works Projects Discussion

FWTP HSP VFD Installation. Bids were due on December 10th and were estimated to be \$971,000, DMWW will be awarding the project to Waldinger who was the only bidder with a bid submitted at \$997,000.

Item 12: MOR/Pumpage – Tami Madsen requested pumpage and revenue reports from the producing agencies to be submitted at each technical committee meeting. These will be reviewed to gauge actual water production vs. expected water production at that point in the year. Amy Kahler suggested using a tool that has already been developed and is available in the Producers’ Teams channel. The producers will also put their MORs in the Producers’ Teams channel.

Item 13: Other business: The next meeting will be held on January 8, 2025.

Item 14: The meeting was adjourned by the chair at 2:40pm.

MINUTES
CENTRAL IOWA WATER WORKS
TECHNICAL COMMITTEE
Des Moines Water Works Board Room
2201 George Flagg Parkway
Des Moines, Iowa
January 8, 2025

Present: Don Clark (Ankeny), Jeff May (Clive), Kyle Danley (Des Moines Water Works), Lindsey Wanderscheid (Des Moines Water Works), Matt Greiner (Johnston), Neil Weiss (Urbandale Water Utility), Andy Fish (Warren Water District), Matt VanWyk (Warren Water District), Rudy Koester (Waukee), Christina Murphy (West Des Moines Water Works), Lyle Hammes (West Des Moines Water Works), Royce Hammitt (Xenia), Amy Kahler (Des Moines Water Works), Matt Stoffel (PFM), Matthew Jacob (Urbandale Water Utility), Tami Madsen (Central Iowa Water Works), Shawn Buckner (Ankeny), Aaron Burke (Black and Veatch).

Item 1: The meeting was called to order at 1:00 p.m. by Kyle Danley.

Item 2: Introductions were made by everyone present at the meeting.

Item 3: Minutes of the December 11, 2024, meeting were approved, with no objections, by voice vote.

Item 4: CIWW Water Treatment Study – Information

After the December board meeting, the Board of Trustees requested more information on connecting the Grimes WTP to the Core CIWW network, Core CIWW Network Expansion, Expansion of the Grimes WTP, and the West Plant. There are concerns within the technical committee of not having enough detail to write an effective RFP for engineering services, construction, and further work on each of these items. Several recommendations were discussed, including:

Having HDR work on a T&M basis until CIWW hires a firm for general engineering;

Opening an RFP/RFQ for preliminary engineering for scope/fee on the activities discussed at the board level;

Hiring a main engineer to manage the entire project and advise on distributing the work among multiple firms - Expansion, Plants, and Transmission. (Using the one construction firm to oversee the entire project of several firms could result in a large amount of work being completed in a short amount of time);

Using one firm for the entire project.

Additional conversation was held about the timing of the conversion free chlorine/chloramines at the Grimes plant and acquiring land for the new plants/expansions. Does the land need to be further explored by a firm to understand flood concerns, etc? Christina Murphy will find out if there has already been some measure of study conducted on these issues.

A question was asked about the financial impact of connecting areas without the immediate use of the infrastructure – i.e. putting in a 48-inch pipeline between Grimes and Saylorville before the capacity will be used. Will there be a benefit to thinking about a different way to expand water production/transmission capacity without immediately connecting Grimes/Saylorville?

Tami Madsen talked about the CIWW General Engineering RFP and her desired requirements – experience with newly regionalized projects, ability to work with each member agency as needed to understand how the systems work together and the shared vision, understanding of each of the components of the system (booster stations, pump stations, types of wells, types of plants, sizes of transmission mains, I&C) within their firm, and various other ideas.

A Technical Committee Subgroup comprised of WDMWW, Urbandale, DMWW, and Waukee was created to write RFQs for matters concerning the West Plant and for Grimes. Kyle Danley will present the Technical Committee report at the January BoT meeting.

Item 5: Member Agency Staff Working Group

Tami Madsen reported that Article III, Section 12 of the DMWW Operating Agreement mandates the formation of a CIWW Member Agency Staff Working Group to keep the Producing Agencies updated concerning water use within the distribution system. This group needs to include one member from each of the twelve member agencies and can be composed of the same members of the currently existing producer group. Kyle Danley has agreed, at Tami's request, to coordinate with the existing producer group and additions will be made as needed to reach the requirement of one member from each of the twelve member agencies.

Item 6: Saylorville 10MGD Update

Lindsey Wanderscheid reported that the ground water pump test results showed over 25MGD which is what was wanted but that winter yield is lower than what was anticipated or expected. Results indicated that site six is not recommended and site four is not as good. The total yield is less than what is desired. The next steps in the process are to compare costs of horizontal collector wells with vertical wells, calibrate the model, and investigate vertical well locations. Another item to consider is if putting the wells closer together will help achieve the desired results. The plant is designed to treat groundwater, and the preference is to continue to explore groundwater options. They will need 25MGD to produce 20MGD of finished water. Discussion was held on moving the wells to different locations along the transmission main. Matt Stoffel asked questions concerning the bidding schedules on these projects so that he can produce information on how/when they will affect the rates. DMWW will provide the information to Matt.

Item 7: Capital Improvement Plans

Lindsey Wanderscheid reminded producers that CIPs are scheduled to be drafted this month and communicated next month. WDMWW plans to remit their five-year CIP and has a goal to submit a ten-year version, but it will not be ready by February.

Item 8: Grimes Projects Discussion – No report.

Item 9: Polk City Projects Discussion - No report.

Item 10: West Des Moines Water Works Projects Discussion

Lyle Hammes provided an update that the MCC project is 90% complete, no further update.

Item 11: DMWW – SCADA Backbone Improvements

Lindsey Wanderscheid provided an update that DMWW has replaced the filter media on two of four filters, they are currently working on the third. DMWW is also working on an HVAC project in a pump station, and chemical feed improvements at the McMullen Treatment Plant. The SCADA Backbone Improvement project includes the design of improvements to SCADA at three water treatment plants to build out a demilitarized zone (DMZ) between operational and information technologies. This project is being completed under an agreement with HDR, at a design cost of \$373,961, and construction cost of ~\$1M. Design should be complete by the end of 2025.

Item 12: Pumpage and Revenue Summary

No update for CIWW until the January 2025 data is out.

Item 13: Other Business

Matt Stoffel reminded the participants of the meeting to submit their intended use plans if they anticipate using the SRF program for any upcoming projects.

Water use permits are being reviewed by CIWW and by member agencies.

Item 14: Adjourn 2:31pm

Minutes of the CIWW Nominating Committee Meeting- January 13th, 2025

Committee members attending: Jake Anderson, John Edwards, Sue Huppert

Additional attendees: Tami Madsen

The CIWW Nominating Committee met on Monday, January 13th at 8:30a.m. to discuss the agenda item to recommend a nomination of an individual to replace David Jones from Ankeny as CIWW Vice Chair and on the CIWW Executive Committee. Candidates were discussed with consideration to a strong preference for an individual from one of the suburban member communities.

A recommended nomination of Mayor John Edwards was made and seconded. Mayor Edwards recused himself from discussions regarding candidates and the vote. The CIWW Nominating Committee would recommend we make this effective on January 25th. The motion passed 2-0-1. We will also take nominations from the floor when presenting these recommended nominations at the board meeting in January.22nd

The meeting adjourned at 8:43.

Sue Huppert

Member of the CIWW Nominating Committee

MINUTES

Executive Committee
Of the Board of Trustees
Central Iowa Water Works
January 14, 2025
Virtual: Zoom

The Executive Committee, comprised of Jody Smith (WDMWW), Diane Munns (DMWW), John McCune (Urbandale Water Utility), David Jones (City of Ankeny), and Courtney Clarke (Waukee), along with Tami Madsen, Executive Director, met at 1:30 p.m. on January 14, 2025, to make a recommendation concerning the engagement of general counsel pursuant to the RFP for legal services.

David Jones made a motion to recommend Nyemaster Goode, John McCune seconded, the motion was approved by unanimous voice vote.

The meeting adjourned at 1:35 p.m.



CENTRAL IOWA WATER WORKS
BOARD OF TRUSTEES ACTION ITEM FORM

Meeting Date: January 22, 2025

ITEM NUMBER: 5F

SUBJECT: Receive and File December 2024 Financial Summary and Approve December 2024 Expenditures

SUMMARY:

The following financial reports are attached:

1. Statement of Revenues, Expenses, and Change in Net Position for the month of December 2024
2. Statement of Net Position as of December 31, 2024
3. Listing of Disbursements for the month of December 2024

Following are *preliminary* financial highlights for the year ending December 31, 2024:

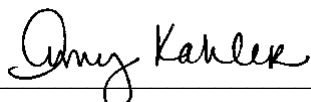
- Interest-bearing cash as of December 31 totals approximately \$275k. Investment (IPAIT) balances are \$1.12 million at month-end.
- Interest revenue is approximately \$43k year-to-date (YTD), which is closely aligned to budgeted interest revenue of \$45k. December's IPAIT rate was 4.33% and interest-bearing cash at Bankers Trust earned 2.67%.
- YTD actual expenses are approximately \$1.95 million compared to YTD budgeted expenses of approximately \$1.65 million, resulting in start-up expenses for 2024 approximately \$300k over projections.
 - Due to the significant effort related to preparing for Operational Commencement and asset transfers, the largest operational expense category for the year was Legal Expense, with approximately \$536k incurred for legal activities, compared to \$327k budgeted.
 - Consulting expenses of \$245k YTD were incurred primarily for municipal advisory services to support operational commencement debt transactions, compared to \$85k budgeted.
 - Other expense line items are materially within budget or under budget projections.
 - Financial results include reimbursable start-up expenses payable to WDMWW and UWU of \$864k as outlined in Schedule I-10 of the 28E/28F agreement. This amount must be paid by year-end of 2025; therefore these reimbursements were not paid in cash as of year-end but are accrued start-up expenses in 2024 reflected in Accounts Payable.
- December cash disbursements totaled \$144,531.96.

FINANCIAL IMPACT:

As stated above.

RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:

Motion to receive and file the December 2024 financial summary and approve December 2024 disbursements.

Prepared by: 

CENTRAL IOWA WATER WORKS
Statement of Revenues, Expenses, and Change in Net Position
For Month Ending December 2024 - Preliminary

	Month	Year-To-Date	2024 Budget
Revenues			
Water Revenue	\$ -	\$ -	\$ -
Interest Revenue	\$ 5,125	\$ 42,637	\$ 45,086
<i>Total Revenue</i>	<i>\$ 5,125</i>	<i>\$ 42,637</i>	<i>\$ 45,086</i>
Expenses			
Wage Expense	\$ 39,471	\$ 144,365	\$ 142,567
Benefits	\$ 9,007	\$ 25,030	\$ 43,880
Legal Expense	\$ 199,171	\$ 536,097	\$ 326,532
Accounting Expense	\$ 31,475	\$ 39,210	\$ 42,500
Consulting Expense	\$ 208,898	\$ 245,608	\$ 85,000
Insurance Expense	\$ -	\$ 14,555	\$ 11,000
Engineering & Title Expense	\$ 8,580	\$ 22,909	\$ 30,000
Public Relations and Communications Expense *	\$ 5,393	\$ 47,493	\$ 54,850
Interest Expense	\$ -	\$ -	\$ -
Banking Expense	\$ 32	\$ 193	\$ 1,750
Materials & Supplies Expense	\$ 1,144	\$ 5,926	\$ 7,500
Miscellaneous	\$ 848	\$ 5,038	\$ 40,000
28E Reimbursements	\$ 863,743	\$ 863,743	\$ 863,743
<i>Total Expenses</i>	<i>\$ 1,367,762</i>	<i>\$ 1,950,166</i>	<i>\$ 1,649,322</i>
Change in Net Position	\$ (1,362,638)	\$ (1,907,530)	\$ (1,604,236)
Net Position, Beginning of Year		\$ -	\$ -
Capital Contributions		\$ 2,000,000	\$ 2,000,000
Net Position, Ending		\$ 92,470	\$ 395,764
* PR & Communications Budget Increased by \$15K at September Board Meeting			

CENTRAL IOWA WATER WORKS
Statement of Net Position
As of December 31, 2024 - Preliminary

	Assets
Interest-Bearing Cash	\$ 275,433
Investments - Iowa Public Agency Investment Trust	\$ 1,122,593
Restricted Cash	\$ -
Construction In Progress	\$ -
Accounts Receivable	\$ -
Prepaid Expense	\$ 2,350
Total Assets	\$ 1,400,376
	Liabilities & Net Position
Accounts Payable	\$ 1,288,756
Medical Insurance Payable	\$ 7,008
Wages Payable	\$ 12,142
Payroll Taxes Payable	\$ -
IPERS Payable	\$ -
Net Position	\$ 92,470
Total Liabilities & Net Position	\$ 1,400,376

Central Iowa Water Works
Disbursements for the Month of December 2024

Check Number	Remitted To	Description	Amount
1251	Robert Half	Temp Admin Services	\$1,200.00
1221	VOIDED Check - MGT Impact Solutions	Executive Director Search	(\$13,493.15)
1252	MGT Impact Solutions - Replacement Check	Executive Director Search	\$13,493.15
1253	Brick Gentry	Legal Services	\$24,576.00
1254	DMWW	Financial Services	\$925.00
1255	WDMWW	Misc Expenses	\$451.82
1256	Robert Half	Temp Admin Services	\$2,000.00
1257	Bankers Trust	Office Supplies	\$981.97
1260	Robert Half	Temp Admin Services	\$1,100.00
1259	Dickinson Bradshaw	Legal Services	\$34,233.50
1258	Nyemaster	Legal Services	\$17,720.00
1261	Snyder & Associates	Asset Transfer Survey	\$8,580.14
1262	Sue Huppert	Materials & Supplies	\$162.06
1263	RSM	Financial/Accounting Setup	\$18,900.00
PR Register	Payroll	Payroll Taxes	\$5,667.10
PR Register	Payroll - December 6th	Payroll	\$9,341.37
PR Register	Payroll	Payroll Taxes	\$4,745.51
PR Register	Payroll - December 20th	Payroll	\$8,474.68
ACH	Payroll	Payroll Fees	\$92.85
ACH	Iowa Dept Of Revenue	Payroll Taxes Penalty	\$48.97
ACH	VOYA	Deferred Comp	\$1,000.00
ACH	IPERS - December	Pension	\$4,298.89
Banking Fees	Bankers Trust	Banking Fees	\$32.10
			\$144,531.96



CENTRAL IOWA WATER WORKS
BOARD OF TRUSTEES ACTION ITEM FORM

Meeting Date: January 22, 2025

ITEM NUMBER: 5G

SUBJECT: Receive and File Notice from Ankeny Replacing David Jones with Mike Schrock, effective January 25, 2025

SUMMARY:

The City of Ankeny appointed the following to the CIWW Board of Trustees, by resolution, effective January 25, 2026:

Primary Representative: Mike Schrock
Alternate Representative: Jeff Perry

The resolution reappoints the following:

Long Range Planning and Capital Improvements Committee:
Primary Representative: Don Clark | Alternate Representative: Shawn Buckner

Technical Committee:

Primary Representative: Don Clark | Alternate Representative: Shawn Buckner

FINANCIAL IMPACT:

None

RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:

Motion – Receive and File notice from Ankeny Replacing Trustee David Jones with Mike Schrock, and reappointing committee representatives effective January 25, 2025

Prepared by: *Jami Madsen*

RESOLUTION 2025-017

**A RESOLUTION APPOINTING ANKENY’S REPRESENTATIVES TO THE
CENTRAL IOWA WATER WORKS BOARD AND COMMITTEES**

WHEREAS, the City Council of the City of Ankeny, Iowa on January 2, 2024 approved the 28E/F Agreement authorizing Ankeny to enter into a multi-agency for the as a founding agency of the Central Iowa Water Works (CIWW); and

WHEREAS, membership to the CIWW requires the appointment of a board trustee by the Mayor, subject to approval by the City Council; and

WHEREAS, membership to the CIWW allows for the appointment of a board trustee alternate by the Mayor, subject to approval by the City Council; and

WHEREAS, membership to the CIWW requires the appointment of certain committee members and alternates by the Mayor, subject to approval by the City Council; and

WHEREAS, the City Council of the City of Ankeny, Iowa, designated and appointed City of Ankeny’s representatives to the Central Iowa Water Works Board and Committees, to serve at the pleasure of the City Council in 2024.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ankeny, Iowa, that the following should be and are hereby designated and appointed as the City of Ankeny’s representatives to the CIWW Board of Trustees, CIWW Long Range Planning and Capital Improvements Committee, and the CIWW Technical Committee, to serve at the pleasure of the City Council effective on January 25, 2025.

Board of Trustees:

Primary Representative: Mike Schrock

Alternate Representative: Jeff Perry

Long Range Planning and Capital Improvements Committee:

Primary Representative: Don Clark

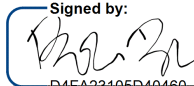
Alternate Representative: Shawn Buckner

Technical Committee:

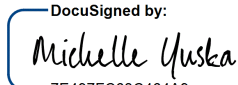
Primary Representative: Don Clark

Alternate Representative: Shawn Buckner

DATED this 6th day of January, 2025.

Signed by:

D4FA23105B40460...
Bobbi B. Bentz, Mayor

ATTEST:

DocuSigned by:

7E497EC63C464A9
Michelle Yuska, City Clerk



CENTRAL IOWA WATER WORKS
BOARD OF TRUSTEES ACTION ITEM
FORM Meeting Date: January 22, 2025

ITEM NUMBER: D1

SUBJECT: Eide Bailly Engagement Letter

SUMMARY:

Professional standards require that Eide Bailly provide the Board of Trustees with an engagement letter outlining certain items including their responsibilities with regard to the planned audit. This letter is included in the board packet as item D1.

FINANCIAL IMPACT:

None

RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:

Informational – No action.

Prepared by: *Jami Madsen*



December 31, 2024

Board of Trustees
Central Iowa Water Works
2201 George Flagg Parkway
Des Moines, IA 50321

This letter is provided in connection with our engagement to audit the financial statements of Central Iowa Water Works (CIWW) as of and for the year ended December 31, 2024. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit, including significant risks we have identified.

Our Responsibilities

As stated in our engagement letter dated December 31, 2024, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America and in accordance with *Government Auditing Standards* for the purpose of forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit does not relieve you or management of your respective responsibilities.

Our responsibility relating to other information, whether financial or nonfinancial information (other than financial statements and the auditor's report thereon), included in the entity's financial statements includes only the information identified in our report. We have no responsibility for determining whether the other information is properly stated. We require that we receive the final version of the financial statements (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report, or if that is not possible, as soon as practicable and, in any case, prior to the entity's issuance of such information.

Planned Scope of the Audit

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements may exist and not be detected by us.

Our audit will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. However, we will communicate to you at the conclusion of our audit, any material weaknesses or significant deficiencies identified. We will also communicate to you:

- Any violation of laws or regulations that come to our attention;
- Our views relating to qualitative aspects of the entity's significant accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- Significant difficulties, if any, encountered during the audit;
- Disagreements with management, if any, encountered during the audit;
- Significant unusual transactions, if any;
- The potential effects of uncorrected misstatements on future-period financial statements; and
- Other significant matters that are relevant to your responsibilities in overseeing the financial reporting process.

Professional standards require us to design our audit to provide reasonable assurance that the financial statements are free of material misstatement whether caused by fraud or error. In designing our audit procedures, professional standards require us to evaluate the financial statements and assess the risk that a material misstatement could occur. Areas that are potentially more susceptible to misstatements, and thereby require special audit considerations, are designated as "significant risks." Although we are currently in the planning stage of our audit, we have preliminarily identified the following significant risks that require special audit consideration.

- Management Override of Controls - Professional standards require auditors to address the possibility of management overriding controls. Accordingly, we considered as a significant risk that management may have the ability to override controls that the organization has implemented.
- Revenue Recognition - We considered revenue recognition as a significant risk due to potential reporting complexities.

We expect to begin our audit in January 2025 and issue our report in April 2025.

This information is intended solely for the information and use of the Board of Trustees and management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Dubuque, Iowa



CENTRAL IOWA WATER WORKS
BOARD OF TRUSTEES ACTION ITEM FORM

Meeting Date: January 22, 2025

SUBJECT: Resolution to Approve Maximum Deposit Amounts

SUMMARY:

Iowa Code Chapter 12C.2 requires that the governing body of a governmental entity approve a maximum deposit amount at one or more approved financial institutions.

At its April 24, 2024, board meeting, the Board of Trustees approved a resolution designating Bankers Trust as an approved financial institution, and later in June, approved a resolution designating a maximum deposit amount of \$5.0 million at Bankers Trust. This amount was sufficient for the period prior to Operational Commencement. At its July 24, 2024, meeting, the CIWW Board approved a resolution to become a member of the Iowa Public Agency Investment Trust (IPAIT) and has since invested start-up contributions in IPAIT's Diversified Portfolio, a money market fund.

With CIWW operations commenced and the entity billing and collecting water rate revenues and paying operational costs, it is recommended that the maximum deposit amount at Bankers Trust be increased to \$12.0 million. This allows approximately two months of expenditures in the general checking account for working cash flow and allows the bond sinking fund to accumulate appropriate funding levels as required by bond covenants in anticipation of 2025 principal and interest obligations.

It is recommended that the Iowa Public Agency Investment Trust also have a maximum deposit amount of \$12 million in its Diversified Portfolio. Investments of reserve funds that are invested in U.S. securities or other allowable investments are not covered by this requirement.

Resolutions approving or affirming the listing of approved financial institutions and the allowable maximum deposit amount at each approved financial institution will be presented to the Board annually in January; therefore, there is opportunity to adjust the listing of approved financial institutions, and the maximum amounts at least annually based on business needs.

FINANCIAL IMPACT:

None

RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:

Resolution approving the maximum deposit amount of \$12.0 million at each of Bankers Trust and Iowa Public Agency Investment Trust (IPAIT).

Prepared by: 

RESOLUTION NO. _____

RESOLUTION APPROVING CENTRAL IOWA WATER WORKS
MAXIMUM AMOUNT ON DEPOSIT WITH BANKERS TRUST AND IOWA PUBLIC
AGENCY INVESTMENT TRUST

WHEREAS, Article II of the Central Iowa Water Works 28E/28F Agreement gives the Board of Trustees the powers generally to conduct the affairs of Central Iowa Water Works (“CIWW”) in accordance with the law and consistent with the Agreement and Article XVI, Section 1 of the Central Iowa Water Works 28E/28F Agreement authorizes the Board to establish funds and accounts to be accounted for, managed and invested in accordance with Iowa law, including Chapters 12B and 12C, Iowa Code;

WHEREAS, the Board by previously adopted Resolution designated Bankers Trust as its depository;

WHEREAS, the Board by previously adopted Resolution joined the Iowa Public Agency Investment Trust (IPAIT) as a member;

WHEREAS, Iowa Code section 12C.2 requires that for each approved depository the Board must specify the maximum amount that may be kept on deposit at such depository; and

WHEREAS, the Board has determined that it is best practice to adopt a depository maximum amount of \$12,000,000 for CIWW for each depository.

NOW, THEREFORE IT IS HEREBY RESOLVED, by the Board of Central Iowa Water Works, that the maximum amount that may be kept on deposit at each of Bankers Trust and IPAIT is \$12,000,000.

PASSED AND APPROVED this 22nd day of January 2025.

Jody E. Smith, Board Chair

Attest:

Diane Munns, Board Secretary



CENTRAL IOWA WATER WORKS
BOARD OF TRUSTEES ACTION ITEM FORM

Meeting Date: January 22, 2025

ITEM NUMBER: 8B

SUBJECT: Engaging General Counsel pursuant to RFP for Legal Services and Authorizing Executive Director to Approve Engagement Letter

SUMMARY:

A Request for Proposal (RFP) was opened for General Legal Services for Central Iowa Water Works.

The Executive Committee, along with Executive Director Tami Madsen, met on January 14, 2025, at 1:30 p.m. for the purpose of reviewing proposals based on the firm's ability to perform the requested services, the quality and completeness of the firm's proposal, existence of conflicts and any proposed waiver and mitigation of conflicts, and the firm's commitment to providing services in a cost-effective manner, as outlined in the RFP.

Based on the desired qualifications outlined in the RFP, the Executive Committee is recommending the selection of Nyemaster Goode to represent Central Iowa Water Works as general counsel to the Board of Trustees and management.

FINANCIAL IMPACT:

These services are included in the 2025 budget and are expected to meet the budgeted allotment.

RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:

Approve Agenda Item 8B. Resolution – Engaging General Counsel pursuant to RFP for Legal Services and Authorizing Executive Director to Approve Engagement Letter

Prepared by: *Tami Madsen*

**RESOLUTION ENGAGING GENERAL COUNSEL
PURSUANT TO THE REQUEST FOR PROPOSALS FOR
LEGAL SERVICES AND AUTHORIZING EXECUTIVE
DIRECTOR TO APPROVE AND EXECUTE
ENGAGEMENT LETTER**

WHEREAS, Article XIV, Section 4 of the Central Iowa Water Works 28E/28F Agreement provides that Central Iowa Water Works (“CIWW”) shall select and engage a general counsel (“Legal Counsel”) on terms specified by the Board;

WHEREAS, CIWW invited proposals from law firms in the Des Moines Metropolitan Area to serve as its general counsel to provide continuing general legal advice and services to CIWW and its Board of Trustees and management; and

WHEREAS, after review of the proposals received in response to the invitation, the Executive Committee after consultation with the Executive Director of CIWW is recommending the engagement of Nyemaster Goode, P.C. as general counsel for CIWW; and

WHEREAS, the Board of Trustees believes it is in the best interest of Central Iowa Water Works to engage Nyemaster Goode, P.C. as general counsel for CIWW; and

WHEREAS, upon receipt of the Engagement Letter for legal services consistent with the terms of the Request for Proposals and the proposal submitted by Nyemaster Goode, P.C. the Executive Director should be authorized to approve and sign the Engagement Letter.

NOW, THEREFORE IT IS HEREBY RESOLVED by the Board of Trustees of Central Iowa Water Works, that Nyemaster Goode, P.C. is hereby approved and engaged as general counsel for CIWW.

IT IS FURTHER RESOLVED that the Executive Director is authorized to approve an Engagement Letter consistent with the terms of the Request for Proposals and the proposal submitted by Nyemaster Goode, P.C. and to execute said Engagement Letter.

PASSED AND APPROVED this 22nd day of January 2025.

Jody E. Smith, Board Chair

Attest:

Diane Munns, Board Secretary

DATE: January 14, 2025
TO: Central Iowa Water Works Board of Trustees
FROM: Executive Committee
SUBJECT: Recommendation – Legal Request for Proposals

A Request for Proposal (RFP) was opened for General Legal Services for Central Iowa Water Works. The deadline for the receipt of submittals was December 20, 2024, at 3:00pm.

Three firms submitted proposals by the deadline:

- Ahlers and Cooney
- Frederickson & Byron, P.A.
- Nyemaster Goode

The Executive Committee, comprised of Jody Smith, David Jones, Diane Munns, John McCune, and Courtney Clark, along with Executive Director Tami Madsen, met on January 14, 2025 at 1:30 p.m. for the purpose of reviewing proposals based on the firm's ability to perform the requested services, the quality and completeness of the firm's proposal, existence of conflicts and any proposed waiver and mitigation of conflicts, and the firm's commitment to providing services in a cost effective manner, as outlined in the RFP.

Based on the desired qualifications outlined in the RFP, the Executive Committee is recommending the selection of Nyemaster Goode to represent Central Iowa Water Works as general counsel to the Board of Trustees and management.



CENTRAL IOWA WATER WORKS
BOARD OF TRUSTEES ACTION ITEM FORM

Meeting Date: January 22, 2025

ITEM NUMBER: 8D

SUBJECT: Supplement No. 2 to DMWW-CIWW Operating Contract (Use of CIWW-Owned Motor Vehicles, Trailers, and Equipment by DMWW)

SUMMARY:

Some of the assets wholly dedicated to production of water at the Des Moines Water Works (“DMWW”) are motor vehicles and trailers licensed for highway use. DMWW differs from the other Operating Contractors in this respect because it operates multiple water treatment plants and is responsible for the Core Network.

The transfer of ownership of these items has been delayed, however, due to issues pertaining to the ability of DMWW and CIWW to be properly insured. As a result, the Bill of Sale and Assumption Agreement between DMWW and CIWW for Motor Vehicles, Trailers and Equipment was made conditional on: (1) execution of a Supplement No. 2 to the CIWW-DMWW Operating Contract that would enable CIWW to be covered under DMWW’s relevant existing insurance; and (2) confirmation that such coverages would be made available thereunder.

The form of Supplement No. 2 submitted in this packet has been drafted by Special Counsel to meet those conditions and is also currently before the DMWW Board. However, the draft has not yet been reviewed and approved by all counsel or by the insurance advisors to DMWW and CIWW, and so may be subject to technical changes.

We are asking for approval of the draft at this time, subject to changes as advised by CIWW’s General Counsel and approved by the Executive Director.

FINANCIAL IMPACT:

The consideration for transfer of DMWW vehicles, trailers, and equipment to CIWW is included within existing asset transfer financial schedules. Operational costs and insurance costs are included under existing budgets.

RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:

Motion to Adopt Resolution by Central Iowa Water Works Approving Supplement No. 2 to Des Moines Water Works Operating Contract Concerning Use of CIWW-Owned Motor Vehicles, Trailers, And Equipment.

Prepared by: *Mimi Madsen*

**SUPPLEMENT NO. 2
TO
WATER SUPPLY FACILITY OPERATING CONTRACT**

Between

CENTRAL IOWA WATER WORKS (“CIWW”)

And

BOARD OF WATER WORKS TRUSTEES OF THE CITY OF DES MOINES, IOWA (“DMWW”)

USE OF CIWW-OWNED MOTOR VEHICLES, TRAILERS, AND EQUIPMENT BY DMWW

THIS SUPPLEMENT No 2 to the OPERATING CONTRACT between Central Iowa Water Works ("CIWW"), a joint and cooperative legal entity organized and existing under Iowa Code Chapters 28E and 28F, and the Board of Water Works Trustees of the City of Des Moines, Iowa Works ("DMWW"), a municipal utility organized and existing under Iowa Code Chapter 388 is executed by and between DMWW and CIWW (hereinafter sometimes jointly referred to as "the Parties" or either referred to individually as a "Party") effective as of January , 2024.

WHEREAS CIWW is a regional water wholesale production and supply entity created and governed by the Central Iowa Water Works 28E/28F Agreement executed by and among its Founding Agencies and filed with the Iowa Secretary of State as Agreement No M516883 ("the CIWW 28E-28F Agreement");

WHEREAS, CIWW and DMWW have implemented the water facility operation provisions contemplated by the CIWW 28E-28F Agreement by CIWW engaging DMWW as the contract operator of the DMWW Designated Water Supply Facilities acquired by CIWW for twenty years from the January 1, 2025 Operational Commencement Date of CIWW on the terms provided in an operating contract between the Parties dated December 6, 2024, filed as Agreement M517494 with the Iowa Secretary of State, and supplemented by Supplement No. 1 thereto, dated December 6, 2024 filed as Agreement M517495 with the Iowa Secretary of State (the "DMWW Operating Contract"); and

WHEREAS, the Parties have agreed that DMWW will transfer motor vehicles, trailers and equipment listed and categorized in Exhibit A hereto to CIWW ownership upon condition of the entry into a Supplement No. 2 to the DMWW Operating Contract with respect to the use by DMWW of such assets and other matters related thereto.

NOW, THEREFORE, in consideration of the mutual promises and covenants of each Party to the other as provided herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, CIWW and DMWW hereby agree as follows:

Section 1. Use of CIWW-Owned Motor Vehicles, Trailers, and Equipment. The Parties agree that the motor vehicles, trailers, and equipment to be owned by CIWW as identified in Exhibit A hereto, together with any and all replacements or additions thereto that are subsequently acquired by CIWW for the use of DMWW (the "Vehicles, Trailers, and Equipment") will be utilized and operated by DMWW in the performance of its work and duties under the Operating Contract. The Parties shall maintain an updated and complete record of the individual items that comprise the Vehicles, Trailers, and Equipment as individual item are added, replaced, or otherwise disposed of, and such record shall be deemed to define the scope of the provisions of this Supplement No 2 without further agreement between the Parties.

Section 2. Risk of Loss and Expenses. CIWW agrees that it shall bear all risk of damage or loss of the Vehicles, Trailers, and Equipment that is not covered by insurance. All replacements, repairs, or substitution of parts of equipment of the Vehicles shall be at the sole cost and expense of CIWW, which shall reimburse DMWW as provided in the Operating Contract.

Section 3. Comprehensive Automobile Liability Insurance. In addition to the insurance otherwise to be provided by DMWW under the Operating Contract, DMWW will maintain business auto liability covering liability arising for owned, hired, or non-owned autos, with respect to: (i) the Motor Vehicles as listed in Exhibit A; (ii) the Equipment and Trailers Licensed for Road Use as listed in Exhibit A; and (iii) any and all

replacements or additions to the foregoing subsequently acquired by CIWW for the use of DMWW under the Operating Contract. CIWW understands and agrees that DMWW will not carry first-party physical damage insurance coverage for the foregoing items. CIWW further understands and agrees that it will be solely responsible for any uninsured damages thereto and any applicable insurance deductibles or self-insured retentions.

Section 3. Term. This Supplement No. 2 shall go into effect upon its execution and filing with the Iowa Secretary of State and shall continue during the term of the Operating Contract, except as the Parties may otherwise agree in writing.

Section 4. Operating Contract Terms Apply. Except as the context may otherwise require, the provisions of the Operating Contract shall apply to the matters provided under this Supplement No. 2. In the case of irreconcilable conflict between this Supplement No. 2 and the Operating Contract, the terms of this Supplement No. 2 shall apply.

Section 5. Passage of Resolution. This Supplement No. 1 to the Operating Contract shall not go into effect unless approved by resolution of the governing boards of DMWW and CIWW.

Section 6. Signature Pages. Each Party shall execute the separate signature page provided for it, and the Parties hereto authorize their counsel to assemble the signature pages of all signatory Parties and to append such signature pages to copies of this Contract for filing with the Iowa Secretary of State.

[Signature Pages Follow]

CENTRAL IOWA WATER WORKS

By: _____
Jody E. Smith, Board Chairperson

ATTEST:

Diane Munns, Board Secretary

STATE OF IOWA)
) SS:
COUNTY OF POLK)

On this _____ day of _____, 2024, before me, a Notary Public in and for the State of Iowa, personally appeared Jody E. Smith and Diane Munns to me personally known, and, who being by me duly sworn, did say that they are the Board Chairperson and Board Secretary of CENTRAL IOWA WATER WORKS that no seal has been procured by the entity; that the attached instrument was signed on behalf of the said entity by authority of its Board as contained in the resolution adopted by the Board on the ____ day of _____, 2024, and that Jody E. Smith and Diane Munns acknowledged the execution of the instrument to be the voluntary act and deed of the CENTRAL IOWA WATER WORKS, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

**BOARD OF WATER WORKS TRUSTEES OF THE CITY OF
DES MOINES, IOWA**

By: _____
Andrea Boulton, Board Chairperson

ATTEST:

Ted Corrigan, CEO & General Manager

STATE OF IOWA)
) SS:
COUNTY OF POLK)

On this _____ day of _____, 2024, before me, a Notary Public in and for the State of Iowa, personally appeared Andrea Boulton and Ted Corrigan to me personally known, and, who being by me duly sworn, did say that they are the Board Chairperson and the CEO & General Manager of the BOARD OF WATER WRKS TRUSTEES OF THE CITY OF DES MOINES, IOWA, that no seal has been procured by the entity; that the attached instrument was signed on behalf of the said entity by authority of its Board as contained in the resolution adopted by the Board on the ____ day of _____, 202_, and that Andrea Boulton and Ted Corrigan acknowledged the execution of the instrument to be their voluntary act and deed of the BOARD OF WATER WORKS TRUSTEES OF THE CITY OF DES MOINES, IOWA, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

EXHIBIT A

MOTOR VEHICLES, TRAILERS, AND EQUIPMENT

1. Motor Vehicles

(Unit #)

2022 Chevy Reg Cab K1500 (Pool)	31
2022 F350 SRW, Body+Plow	32
2014 Chevy K1500 W/Topper	34
2011 K2500 SRW, Body+Plow	36
2019 Chevy K1500 W/Topper	43
2010 Jeep Cherokee	45
2020 F350 Dual 12' Flatbed, Liftgate 4x2	53
2019 Chevy Express 350 KUV	64
2022 Chevy Reg Cab K1500 (Pool)	71
2022 Chevy Reg Cab K1500 (Pool)	74
2024 Chevy Colorado 4x4	76
2019 Ford T-350 KUV	77
2023 Ford F-150 4x4 w/topper	81
2019 F-550 4x2 Crane Trk W/air	83
2022 Ford T-350 KUV	86
2006 Chevy 3500 KUV	89
2006 Chevy 3500 KUV	90
2020 Freightliner - M2 106	91
2024 Chevy K3500, 4x4, Body, Plow	92
2014 Chevy Express G3500 KUV	94
2019 Chevy K1500 W/Topper	99
2020 Chevy Express G3500 KUV	201
2023 F-150 Lighting Pro (EV)	204
2024 Chevy K3500, Body, Plow MM (addition)	203
2024 Chevy K2500 KUV CSS (addition)	208

2. Equipment and Trailers Licensed for Road Use

2013 JLG dual axle 10,000lbs Drop Trailer	121
2008 Godwin 6" diesel Pump	128
2008 Kubota RTV900 UTV	132
2012 CAT. XQ100-6/100KW Generator	143
2020 Kubota RTV1100C UTV	144
2012 Godwin Hydraulic Power Unit GHPH-10	152

1983 Trail King Tandem Dual Trailer (Crystal Lake)	156
1994 Carrier Acid Wash Trailer	165
1979 Trailmobile CAT Generator	166
1998 Terex R.T. Crane RT230E	168
1980 Better Built Sewer Vac 6" PB-10	171
2015 Wacker/Neuson Diesel Light Tower	174
2005 Kohler 200RE0ZP Mobile Gen	177
JLG Single Axle 7,000lb Drop Deck Trailer	179
2008 Shore Lander Trailer (Boat)	180
2016 Hydro-Tec Mobile Power Washer/Jet	182
Big Tex 5 x 10 Trailer	186
Big Tex 5 x 8 Trailer	187
2023 Mongoose 184-LT Mobile Jetter	192

3. Equipment Not for Road Use

2006 JLG 1930ES Scissor Lift	136
2004 CAT. C5000 Forklift (SWTP)	145
2009 Alumacraft 18' John Boat	181
2018 Spyder Crane URW295CP1URS	183
2003 CAT. 325CL-LR Long Reach Excavator	191
2005 Toyota 7FGCU20 Forklift (MWTP)	193

RESOLUTION BY CENTRAL IOWA WATER WORKS APPROVING SUPPLEMENT NO. 2 TO DES MOINES WATER WORKS OPERATING CONTRACT CONCERNING USE OF CIWW-OWNED MOTOR VEHICLES, TRAILERS, AND EQUIPMENT

WHEREAS, Central Iowa Water Works (“CIWW”) is a regional water wholesale production and supply entity created and governed by the Central Iowa Water Works 28E/28F Agreement executed by and among its Founding Agencies and filed with the Iowa Secretary of State as Agreement No M516883 ("the CIWW 28E-28F Agreement");

WHEREAS, CIWW and DMWW have implemented the water facility operation provisions contemplated by the CIWW 28E-28F Agreement by CIWW engaging DMWW as the contract operator of the DMWW Designated Water Supply Facilities acquired by CIWW for twenty years from the January 1, 2025 Operational Commencement Date of CIWW on the terms provided in an operating contract between the Parties dated December 6, 2024, filed as Agreement M517494 with the Iowa Secretary of State, and supplemented by Supplement No. 1 thereto, dated December 6, 2024 filed as Agreement M517495 with the Iowa Secretary of State (the “DMWW Operating Contract”);

WHEREAS, the Parties have agreed that DMWW will transfer motor vehicles, trailers and equipment to CIWW ownership upon condition of the entry into a Supplement No. 2 to the DMWW Operating Contract with respect to the use by DMWW of such assets and other matters related thereto; and

WHEREAS, the Board desires to enter into the Supplement No. 2 to the contract with Des Moines Water Works in the form attached hereto as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Central Iowa Water Works hereby finds that it is in the best interest of CIWW to enter into Supplement No. 2 in the form attached hereto as Exhibit “A”.

BE IT FURTHER RESOLVED, that (i) the Board Chair and Secretary together, individually or collectively be, and are, hereby authorized, empowered and directed to execute, attest, and deliver Supplement No. 2 in accordance with these resolutions and the CIWW Agreement for and on behalf of CIWW; and (ii) the Board Chair and Secretary, the Executive Director, and the other officers of CIWW be, and are, hereby authorized, empowered and directed, individually or jointly, to do all such acts and things, necessary or appropriate to carry out and comply with this Resolution.

PASSED AND APPROVED this 22nd day of January 2025.

Jody E. Smith, Board Chair

Attest:

Diane Munns, Board Secretary