

CENTRAL IOWA WATER WORKS BOARD OF TRUSTEES

Wednesday, July 24, 2024 at 3:00 P.M.

MEETING LOCATION:

The MidAmerican Energy Company RecPlex, 6500 Grand Ave,
West Des Moines, IA

MINUTES

ITEM 1: Call to Order

Board Chair Jody Smith called the meeting to order at 3:00 p.m.

ITEM 2: Roll Call

Trustees in Attendance

David Jones, Ankeny
Mayor John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works Additional
Bryan Burkhardt (Alternate), Johnston
Jake Anderson, Grimes
Chelsea Huisman, Polk City*
John McCune, Urbandale Water Utility*
Carol Freeman, Warren Rural Water*
Courtney Clarke, Waukee*
Jody Smith, West Des Moines Water Works
Dan Lovett, Xenia Rural Water District
*Participated in the meeting via electronic means.

Such persons, being a majority of Trustees, constituted a quorum.

Others in Attendance

William Smith, Central Iowa Water Works*
Caitlin Caldwell, Des Moines Water Works
Ted Corrigan, Des Moines Water Works
Kyle Danley, Des Moines Water Works
Amy Kahler, Des Moines Water Works
Melissa Walker, Des Moines Water Works
Neil Weiss (Alternate), Urbandale Water Utility
Scott Brennan (Alternate), West Des Moines Water Works
Lyle Hammes, West Des Moines Water Works*
Josh Heggen, West Des Moines Water Works*
Christina Murphy, West Des Moines Water Works
Andy Fish (Alternate), Warren Water District
Amy Beattie, Brick Gentry PC

Rick Malm, Dickinson Bradshaw
Jim Wine, Nyemaster Goode PC
*Participated in the meeting via electronic means

ITEM 3: Approving Agenda, as Presented or as Amended

John Edwards made a motion to approve the agenda as presented. Jake Anderson seconded that motion. The motion was adopted by unanimous vote.

ITEM 4: Public Comment Period

There were no comments from the public.

ITEM 5: Approving Consent Agenda – Items 5A – 5I

John Edwards made a motion to approve the following consent agenda items:

- A. Motion – Motion to approve the Minutes of the Meeting of June 26, 2024, as published, subject to correction, as recommended by the Board Clerk
- B. Motion - Receive and File Minutes from June 19, 2024 Technical Committee Meeting
- C. Motion - Receive Draft Minutes from July 10, 2024 Technical Committee Meeting
- D. Motion – Receive and File Draft Minutes from June 13, 2024 and July 8, 2024; Finance and Audit Committee Meeting, subject to correction, as recommended by the Board Clerk
- E. Motion – Receive and File Minutes from June 14, 2024, June 25, 2024, and July 12, 2024; Executive Committee Meetings, subject to correction, as recommended by the Board Clerk
- F. Motion – Receive and File June Financial Summary and Approve June Expenditures as listed and attached to these minutes.
- G. Motion – Approve CIWW logo
- H. Motion – Acknowledgement of Long-Range Planning and Capital Improvement Committee Representatives
- I. Motion – Authorize Chair to Acknowledge Assignment of the trademark for “Central Iowa Water Works” from Des Moines Water Works to Central Iowa Water Works

The motion was seconded by Bryan Burkhardt. The motion to approve all such consent agenda items was adopted by unanimous vote.

ITEM 6: Board Action Items

6A. David Jones made a motion to authorize the approval and participation in a joint powers agreement and declaration of trust for the Iowa Public Agency Investment Trust (IPAIT) pursuant to the forms, documents, and resolutions provided in the Board packet. This includes authorizing investments through IPAIT's fixed-term automated investment program, authorizing IPAIT to designate and name depositories, and naming the person designated by the CIWW Board as its Treasurer to serve as CIWW's Authorized Official. This

official will be responsible for initiating and overseeing the investment and withdrawal of monies from IPAIT as deemed in CIWW's best interests.

Courtney Clarke abstained from voting due to a conflict of interest. The motion was seconded by Jake Anderson and was adopted by a unanimous vote.

6B. John Edwards made a motion to ratify and affirm the election to submit claims and releases in the PFAS MDL settlement involving 3M and DuPont. The motion was seconded by Dan Lovett and the motion was adopted by unanimous vote.

ITEM 7: Recommendations from Committees

A. Executive Committee

1. Information – Executive Director Recruitment/Search Process

2. Information - Executive Assistant Recruitment

B. Finance & Audit Committee

1. John Edwards made a motion to approve a resolution accepting the Terms and Scope of Work outlined in PFM's Engagement Letter. David Jones seconded the motion. The motion was adopted by unanimous vote.

The resolution approving the engagement of PFM Financial Advisors LLC as Financial Advisor to Central Iowa Water Works was not included in the July board packet but is an attachment to these minutes.

2. Diane Munns made a motion to approve the Interim 2024 Budget as presented to the meeting. Bryan Burkhardt seconded the motion. The motion was adopted by unanimous vote.

3. John Edwards made a motion for DMWW to provide meter-to-cash services for wholesale meters and authorize staff to prepare the necessary documentation. David Jones seconded the motion. The motion was adopted by unanimous vote.

C. Technical Committee

1. Information – A Draft Five-Year Capital Improvement Plan was presented and discussed.

The full text of all of the adopted Resolutions referred to in the Minutes above are on file with Interim Board Clerk Christina Murphy.

ITEM 8: Reports

A. Interim Executive Director Report

1. Website – A Demo of the CIWW website was presented.

B. Producers Report

1. Nitrate Update- Ted Corrigan gave an update on nitrate conditions
 2. A Saylorville Water Treatment Plant Tour – July 31, 3:30 p.m.—was announced
- C. Technical Committee Report—Kyle Danley gave a report.
- D. Long Range and Capital Improvements Committee Report
1. Committee has not met yet
- E. Finance and Audit Committee
1. Issuance of Financial Operations and Services RFP was noted.

The above items were for informational purposes only; no action was required or taken.

ITEM 9: Adjournment

Having no other business the meeting was adjourned by the Chair at 4:09 P.M.