

Minutes

Long Range Planning Committee
Central Iowa Water Works
October 6, 2025
Des Moines Water Works Board Room
2201 George Flagg Parkway
Des Moines, Iowa
1:00 pm *After Technical Committee

ITEM 1: Call to Order

Chair Lyle Hammes called the meeting to order at 2:02p.m.

ITEM 2: Introductions

Present: Don Clark (Ankeny), Jeff May (Clive), Kyle Danley (DMWW), Matt Greiner (Johnston), Wayne Schwartz (Norwalk), Neil Weiss (Urbandale Water Utility), Andy Fish (Warren Water District), Rudy Koester (Waukee), Christina Murphy (WDMWW), Royce Hammitt (Xenia), Shawn Buckner (Ankeny), Matthew Jacob (Urbandale Water Utility), Matt Van Wyk (Warren Water District), Tim Royer (Waukee), Lyle Hammes (WDMWW), Tami Madsen (CIWW), Amy Kahler (DMWW), Daria Dilparic (WDMWW), Dustin Delvaux (CIWW), Shawn Gaddie (AE2S)

ITEM 3: Approve Minutes from May 14, 2025 – Approval

Neil Weiss moved to approve the Long-Range Planning Committee minutes from May 14, 2025; Seconded by Matt Greiner. The committee approved the motion by unanimous voice vote.

ITEM 4: CIWW 5-Year CIP Update – Discussion & Recommendation

- A.C. Ward High Service Pump 5 Replacement and VFD Addition – Recommendation

Lyle Hammes informed the committee that High Service Pump 5 will need to be repaired or replaced. After considering three alternatives, a recommendation was made to replace high service pump #5 by advancing the A.C. Ward High Service Pump #5 Replacement and VFD Addition from the 2028/2029 CIP to the 2026 CIWW CIP for \$733,600.

Tami Madsen noted that emergency reserves are projected to be fully funded ahead of schedule allowing the project to be moved to 2026 without negatively impacting rates or reserve levels.

Neil Weiss moved to approve advancing the High Service Pump #5 Replacement and VFD Addition to the 2026 CIP; Royce Hammitt seconded. The motion carried unanimously.

- Fleur Drive Levee Improvement (Flood Retaining Wall) – Discussion

Amy Kahler informed the committee that DMWW believes the cost of the levee improvement should be shared and not fully charged to the CIWW CIP. The proposed cost split would be based on a pro rata share—91% to CIWW and 9% to DMWW—which would result in cost savings for CIWW.

Kyle Danley reported that the estimated total project cost is \$1 million. A base bid of \$793,000 was received from Kramer and Associates, which would increase to approximately \$880,000 with paving included. These figures are before applying the 91/9 cost split.

ITEM 5: 2025 Long Range Planning Document – Recommendation

Lyle Hammes reminded the committee of the 28E Agreement requirement for Central Iowa Water Works to adopt a long-range plan (LRP) of at least 10 years by the end of its first year of operations and to update it no less frequently than every five years. He proposed using the draft improvement plans from the four producers as the foundation for the initial LRP. Tami Madsen suggested combining those plans with the HDR study to adopt as an interim plan and revisiting it within the next 12 to 18 months.

Committee members expressed concerns about approving the document without understanding potential rate impacts in years six through ten. It was suggested that a memo could be prepared to emphasize the need to adopt a comprehensive long-range plan while acknowledging the intent to revisit and refine it in the near future.

Wayne Schwartz recommended drafting a memo stating that the 28E Agreement requires adoption of a long-range plan by the end of CIWW's first operational year; that the HDR study and related documents meet this initial requirement; and that a more comprehensive plan will be developed within 12 to 18 months as additional data becomes available. Rudy Koester seconded the motion, and the committee approved the recommendation by unanimous voice vote.

ITEM 6: New Capacity Allocation Methodology – Discussion

Tami Madsen reminded the committee to complete the capacity allocation methodology and return it to her as soon as possible. She also noted that she will be assembling a group to develop a formal methodology for allocating capacity and provided information on how members can sign up to participate.

ITEM 7: Other Business

No other business

ITEM 8: Adjourn

Chair Hammes adjourned the meeting at 3:05p.m.