

Minutes

Board of Trustees
Central Iowa Water Works
April 23rd, 2025
Mid-American Energy Rec Plex, Community Room A
3:00 p.m.

Item 1: Chair Jody Smith called the meeting to order at 3:00 p.m.

Item 2: Roll Call

Trustees in Attendance

Mike Schrock, Ankeny
John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works
Tom Cope, Johnston
Jake Anderson, Grimes
George Meinecke, Norwalk
Chelsea Huisman, Polk City
John McCune, Urbandale Water Utility
Carol Butler Freeman, Warren Water District
Jody Smith, West Des Moines Water Works
Dan Lovett, Xenia

Others Present

Tami Madsen, Central Iowa Water Works
Dustin Delvaux, Central Iowa Water Works
Peter De Kock, Clive
Dustin Schultz, AE2S
Melissa Walker, Des Moines Water Works
Jamie Buelt, En Q Strategies
Matt Stoffel, PFM
Neal Westin, Nyemaster Goode
Kyle Danley, Des Moines Water Works
Ted Corrigan, Des Moines Water Works
Amy Kahler, Des Moines Water Works
Christina Murphy, West Des Moines Water Works
Lyle Hammes, West Des Moines Water Works

Scott Brennan, West Des Moines Water Works
Neil Weiss, Urbandale Water Utility
Royce Hammitt, Xenia
John Albert, American Water Works Association
Cindy McCombe, American Water Works Association

Item 3: Approving Agenda, as presented or amended.

John McCune moved to approve the agenda as presented; Chelsea Huisman seconded. The motion was adopted by unanimous vote.

Item 4: Public Comment

There were no comments from the public

Item 5: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

John Edwards moved to approve the following consent agenda; seconded by Susan Huppert. The motion to approve all such consent agenda items was adopted by unanimous vote.

- A. Motion – Approve Minutes from March 26th, 2025, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk.
- B. Motion – Receive and File Final Minutes from March 12th, 2025, Technical Committee Meeting
- C. Motion – Receive Draft Minutes from April 9th, 2025, Technical Committee Meeting Minutes
- D. Motion – Receive Final Minutes from November 13th, 2024, Long Range Planning Committee Meeting Minutes
- E. Motion – Receive and File March Financial Summary and March Expenditures
- F. Motion – Receive and File CIWW March 2025 Revenue and Usage Summary
- G. Motion – Receive and File Project Update and Capital Expenditure Reimbursement Report

Item 6: Board Action Items

- A. John Edwards moved to approve a resolution – Approving 2025 Weighted Vote Allocation Among Members; seconded by Tom Cope. The motion was adopted by unanimous vote
- B. John Edwards moved to approve a resolution – Establishing a Principal Office and Authorizing Executive Director to Approve and Execute Lease Agreement; seconded by John McCune. The motion was adopted by unanimous vote.
- C. Mike Schrock moved to approve a resolution – Resolution Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the Utility for Certain

Original Expenditures Paid in Connection with Specific Projects; seconded by Chelsea Huisman.

With the CIWW 28E/28F requiring a weighted vote on this matter, a weighted vote was taken with 11 of the 12 Member Agencies in attendance: 11 voting Aye and 0 voting Nay.

- D. Jake Anderson moved to approve a resolution – Establishing Intent to Engage West Plant Operator and Negotiate Operating Contract; seconded by John McCune. The motion was adopted by unanimous vote.
- E. John Edwards put forward a motion – Authorize Executive Director to Award CIWW General Engineering and Program Management Services to AE2S and to negotiate a Master Service Agreement; seconded by Jake Anderson. The motion was adopted by unanimous vote.
- F & G. Diane Munns moved to appoint Dustin Delvaux as Board Clerk and modify clerk spending authority to \$1,000 and remove Ted Corrigan and Christina Murphy as board clerks and authorized signatories on bank accounts; seconded by Tom Cope. The motion was adopted by unanimous vote.

Item 7: Reports

A. Executive Director

a. Environmental Update

Tami Madsen updated the board about attending DMWW’s meeting with Representative Mariannette Miller-Meeks to voice their position on the representative co-sponsoring TCE legislation. Miller-Meeks explained that the legislation she co-sponsored is in response to the shortening of the phasing out of TCE enacted by the Biden administration stating that the timeframe to phase out TCE is too short for industries to find an alternative chemical. Her legislation returns the phase out period to its original window as set by a previous administration.

Tami Madsen briefed the board about the Harkin on Wellness presentation that covered the future of clean water, including initiatives that are in the works for improving water quality.

b. Water Usage Best Practices Committee (WUBPC)

Tami Madsen updated the board about WUBPC advising that the first meeting will be held in May. In preparation for the meeting CIWW is compiling a list of best practices from member agencies, DMWW has provided data from their production facilities, and DMWW has also shared their Flume data.

c. CIP

Tami Madsen informed the board that the CIP is about 90% complete and will be reviewed at the May 14th Technical Committee meeting and the May 22nd Finance and Audit Committee meeting.

d. Social Media

Tami Madsen announced that CIWW is now on LinkedIn. Additionally, the Greater Des Moines Partnership has put CIWW on their website touting CIWW's regional efforts.

e. Outreach

Tami Madsen informed the board that AWWA is filming for the video they are making about CIWW. She added that she will be at the Des Moines Rotary on April 24th, 2025, and she has a trip with the Greater Des Moines Partnership to D.C. in May.

f. Information

Tami Madsen provided upcoming planning and design loan information and timeline to the board. Mike Schrock inquired about the necessity of proceeding with these projects at this time. Tami Madsen stated that she has talked with all the Member Agencies who provided projected demand amounts and determined that there is enough demand to warrant proceeding with these plans.

B. Contract Operators

Ted Corrigan reminded the board that it is Nitrate season in Iowa before informing them that DMWW's Nitrate Plant ran for ten days in the time between the last board meeting and this one. He provided information on current production versus production in previous years stating DMWW has set pumpage records for the months of January 2025-March 2025 in terms of total amount of production provided to the metro area. This is due to filling ASRs, higher demand from the consumers, and growth. Christina Murphy advised that WDMWW is seeing similar demands and growth.

C. Technical Committee

Kyle Danley Reported to the board the highlights of the last Technical Committee Meeting.

D. Finance and Audit Committee

There was no Finance and Audit Committee since the previous Board Meeting. The board was advised that there are two meetings scheduled for May.

Item 8: Other Business

Jody Smith reminded everyone that April 24th, 2025, is the one-year anniversary of CIWW and expressed thoughtful and heartfelt thanks to all those who actively took it upon

themselves to turn obstacles into successes. He reminded everyone of all that has been accomplished in a single year and voiced appreciation for their continued commitment.

Adjournment

Chair Smith adjourned the meeting at 3:40 p.m.

Upcoming CIWW Activities			
Date	Time	Location	Meeting
May 8 th	12:00 p.m.	West Des Moines Water Works	Finance and Audit Committee
May 14 th	1:00 p.m.	DMWW Board Room	Technical Committee
May 22 nd	8:00 a.m.	West Des Moines Water Works	Finance and Audit Committee
May 28 th	3:00 p.m.	Mid-American Rec Plex Community Room A	Board of Trustees