
Minutes

Board of Trustees
Central Iowa Water Works
September 24, 2025
Mid-American Energy Rec Plex, Community Room A
3:00 p.m.

Item 1: Chair Jody Smtih called the meeting to order at 3:00 p.m.

Item 2: Roll Call

Trustees in Attendance

Mike Schrock, Ankeny
John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works
Jake Anderson, Grimes
Tom Cope, Johnston*
George Meinecke, Norwalk
Chelsea Huisman, Polk City*
John McCune, Urbandale Water Utility
Andy Fish, Warren Water District
Courtney Clarke, Waukee
Jody Smith, West Des Moines Water Works
Royce Hammitt, Xenia

Others Present

Pete De Kock, Clive
Amy Kahler, Des Moines Water Works
Ted Corrigan, Des Moines Water Works
Christina Murphy, West Des Moines Water Works
Tami Madsen, Central Iowa Water Works
Dustin Delvaux, Central Iowa Water Works
Kyle Danley, Des Moines Water Works
Matt Stoffel, PFM
Bob Andeweg
Dustin Schultz, AE2S

Neal Westin, Nyemaster Goode
Matt Jacob, Urbandale Water Utility*
Lyle Hammes, West Des Moines Water Works*
Lindsey Wanderscheid, Des Moines Water Works*
Jamie Buelt, En Q Strategies*
Michael Heckle, KCCI*

*Attended Remotely

Item 3: Approving Agenda, as presented or amended.

John Edwards moved to approve the agenda as presented; seconded by John McCune.
The motion was adopted by unanimous voice vote.

Item 4: Public Comment (Please state name, address, and limit comments to five minutes)

There were no public comments.

Item 5: Public Hearings and Related Resolutions

- A. Public Hearing – Disposal of an Interest in Real Property to MidAmerican Energy Company for an Electric Easement

There were no comments from the public. Chair Smith closed the public hearing.

- B. Courtney Clarke moved to approve a resolution – Disposal of an Interest in Real Property to MidAmerican Energy Company for an Electric Easement; seconded by John McCune. The resolution was adopted by unanimous voice vote.

- C. Public Hearing – Plans and Specifications, Form of Contract, and Estimate of Cost for the Central Iowa Water Works (CIWW) Saylorville Water Treatment Plant (SWTP) Hickman Road Feeder Main

There were no comments from the public. Chair Smith closed the public hearing. The Board finds that the project reflects appropriate coordination of existing infrastructure and that there are no suitable facilities available for rent or sharing in lieu of this project.

- D. John McCune moved to approve a resolution – Holding Public Hearing of the Central Iowa Water Works Board of Trustees to Approve the Plans and Specifications, Form of Contract, and Estimate of Cost for the Central Iowa Water Works (CIWW) Saylorville Water Treatment Plant (SWTP) Hickman Road Feeder Main; seconded by Susan Huppert. The resolution was adopted by unanimous voice vote.

Item 6: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

John Edwards moved to approve the following consent agenda; seconded by John McCune. The motion to approve all such consent agenda items was adopted by unanimous voice vote.

- A. Motion – Approve the Minutes from August 27, 2025, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk
- B. Motion – Receive and File Final Minutes from August 13, 2025, Technical Committee Meeting
- C. Motion – Receive Draft Minutes from September 10, 2025, Technical Committee Meeting
- D. Motion – Receive and File Final Minutes from August 21, 2025, Finance and Audit Meeting
- E. Motion – Receive and File Final Minutes from August 18, 2025, Executive Committee Meeting
- F. Motion – Receive and File August Financial Summary and Approve August Expenditures
- G. Motion – Receive and File CIWW August 2025 Revenue and Usage Summary
- H. Motion – Receive and File Project Update and Capital Expenditure Reimbursement Report

Item 7: Board Action Items

- A. John Edwards moved to change the location of future CIWW Board of Trustees meetings to the 3 Fountains Edgewater Building, 4200 University Avenue, Suite 134, West Des Moines, IA 50266; seconded by Susan Huppert. The motion was adopted by unanimous voice vote.
- B. John Edwards moved to set 3:00 p.m. on Wednesday, October 22, 2025, at the 3 Fountains Edgewater Building, Suite 134, as the date and time for a hearing on the disposal of an interest in real property to Verizon for the Cell Tower 98th Street Lease Agreement; seconded by John McCune. The motion was adopted by unanimous voice vote.
- C. John Edwards moved to authorize the Executive Director to sign AE2S Task Order 2025-1 for General Engineering and Program Management Services in the amount of \$101,500; seconded by Andy Fish. The motion was adopted by unanimous voice vote.
- D. John McCune moved to award the CIWW SWTP Hickman Road Feeder Main contract to On Track Construction, LLC., in the amount of \$5,039,045 and authorize the chairperson and executive director to execute the contract; seconded by Courtney Clarke. The motion was adopted by unanimous voice vote.

Item 8: Information Items

- A. Executive Director Comments

1. Board Training Update

Tami Madsen advised that all current CIWW Board of Trustees have satisfied the requirement for board training on Open Meetings/Open Records laws. Newly appointed trustees will need to obtain the certificate as well as any trustee newly appointed to a committee.

Tom Cope exited the meeting at 3:28 p.m.

2. Capacity Allocation Request Update

Tami Madsen provided an update on the requested capacity from the member agencies. The requests for capacity are about 145% of expected available capacity. She requested that all member agencies update the CIWW Population and Demand Projection spreadsheet; about half of the member agencies have returned the spreadsheet. The 28E/28F agreement establishes the role of CIWW to build capacity to meet member agencies' demand but there is no policy on how to allocate demand if it exceeds the capacity of a project.

The CIWW Board of Trustees will need to discuss policy on allocation. Chair Smith requested a small mixed group of representatives from the Finance Committee, Technical Committee, and the Executive Committee meet to discuss possible methods of allocation for the available capacity with recommendations, hopefully, to be discussed at the October board meeting.

3. After-Action Review Update

Tami Madsen provided an update on the After-Action Review of the Water Shortage Plan implementation. A schedule was provided in the board packet. The preliminary reports will be discussed in November and December with committees and the board.

Tami provided additional information on potential policies that should be reviewed by the trustees and committees such as a communications plan, and when contracts, task orders, and change orders should be presented to the CIWW board and the respective member agency board. These will be presented in draft form to committees over the coming months.

Tami Madsen advised that two proposals for the assessment and study of the nitrate removal facility at the Fleur Drive Water Treatment Plant have been received by Des Moines Water Works and are being reviewed.

B. Contract Operator Updates

Des Moines Water Works

Amy Kahler informed the board that microcystin is the main contaminant present in both the Des Moines River and the Raccoon River this time of year but has not been detected in the finished water. She also informed the board that one of the CIWW ASRs is currently out of service. The cause of the outage is still being investigated.

West Des Moines Water Works

Christina Murphy stated that recent efforts to identify an alternative water source to replace the PFAS-contaminated shallow wells have proven unsuccessful. If attempts

continue to be unsuccessful, CIWW will need to either invest into a treatment process that can remove PFAS or modify the blend of water by adding more from the Jordan Aquifer. She also informed the board that high service pump five is out of service and will need to be replaced sooner than expected.

No updates from Grimes or Polk City.

C. Board Committee Reports

1. Executive Committee

Draft Legislative Priorities

Chair Smith informed the board that Dentons Davis Browns was selected to provide CIWW with legislative support services.

Chair Smith presented four draft legislative priorities for the board's review and comment before a potential vote at the October board meeting.

Amy Kahler suggested the following legislative priority that DMWW is planning to adopt, "Conduct a statewide comprehensive groundwater assessment that summarizes characteristics of all aquifers in the state, evaluates water quantity and availability, assesses water quality, identifies risks and vulnerabilities, and performs predictive modeling of future stressors." Chair Smith requested that Dustin Delvaux add it to CIWW's draft priorities for future review/consideration.

2. Technical Committee

Kyle Danley reported on the highlights of the Technical Committee meeting. An emergency repair was performed on a critical 48" feeder main that connects to the L.P. Moon facility. Multiple water distribution crews worked through the night on the repair to have it back in service less than 20 hours from when it was reported.

3. Finance and Audit Committee

Scott Brennan reported on the highlights of the Finance and Audit Committee.

Matt Stoffel presented on the CIWW Preliminary 2026 Budget Overview.

Tami Madsen informed the board that there were no inquiries into the Treasurer position from any member agency. The Finance and Audit Committee will consider a recommendation for Amy Kahler to continue performing the Treasurer role in a permanent capacity.

4. Water Usage Best Practices Committee

Diane Munns stated that the Water Usage Best Practices Committee has not met since the last board meeting. Pete De Kock drafted a water survey for the member agencies to complete but it has not been distributed. The WUBPC is submitting a proposal to a request for information (RFI) from Google regarding a grant opportunity. If the proposal is endorsed to move forward, the committee will then prepare final submittal paperwork for consideration by the Trustees.

Item 9: Other Business

A. Appoint Nominating Committee

Jody Smith announced Tom Cope, Sue Huppert and Jake Anderson as the CIWW appointees to the 2025 Nominating Committee.

Item 10: Closed Session

John Edwards moved to enter Closed Session – Purpose of the closed session is to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property, as permitted by Iowa Code Section 21.5(1)(j); seconded by John McCune. Approved by unanimous roll call vote.

The Trustees entered closed session at 4:13 p.m.

By unanimous roll call vote the Trustees exited the closed session at 4:26 p.m. No action was taken during the closed session.

Adjournment

Chair Smith adjourned the meeting at 4:27 p.m.