

## Minutes

Board of Trustees  
Central Iowa Water Works  
October 22, 2025  
3 Fountains Edgewater Building  
4200 University Avenue, Suite 134  
West Des Moines, IA 50266  
3:00 p.m.

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**Item 1:** Chair Jody Smith called the meeting to order at 3:00 p.m.

**Item 2: Roll Call**

Trustees in Attendance

Mike Schrock, Ankeny  
John Edwards, Clive  
Amy Kahler, Des Moines Water Works  
Susan Huppert, Des Moines Water Works  
Tom Cope, Johnston  
George Meinecke, Norwalk  
Chelsea Huisman, Polk City  
John McCune, Urbandale Water Utility  
Carol Butler Freeman, Warren Water District  
Courtney Clarke, Waukee  
Jody Smith, West Des Moines Water Works  
Dan Lovett, Xenia

Others in Attendance

Tami Madsen, Central Iowa Water Works  
Dustin Delvaux, Central Iowa Water Works  
Lisa Wieland, Nyemaster Goode  
Royce Hammitt, Xenia  
Matt Stoffel, PFM  
Kyle Danley, Des Moines Water Works  
Pete De Kock, Clive  
Christina Murphy, West Des Moines Water Works

Stephanie Kiel, Dentons  
Sydney Gangestad, Dentons  
Logan Murray, Dentons  
Jacob Schrader, Dentons  
Dustin Schultz, AE2S\*  
Lindsey Wanderscheid, Des Moines Water Works\*  
Scott Brennan, West Des Moines Water Works  
Jamie Beult, En Q Strategies\*  
Heide Lane, HNTF\*  
Lyle Hammes, West Des Moines Water Works\*  
Michael Heckle, KCCI\*  
Matthew Jacob, Urbandale Water Utility\*  
Ted Corrigan, Des Moines Water Works  
Neil Weiss, Urbandale Water Utility

\*Attended Remotely

**Item 3: Approving Agenda, as presented or amended.**

John Edwards moved to approve the agenda as presented on Monday, October 20, 2025; seconded by Tom Cope. The motion was adopted by unanimous voice vote.

**Item 4: Public Comment (Please state name, address, and limit comments to five minutes)**

There were no public comments

**Item 5: Public Hearings and Related Resolutions**

Carol Butler Freeman entered the meeting at 3:01p.m.

- A. John Edwards moved to approve Continuing Hearing on Disposal of an Interest in Real Property to Verizon for the Cell Tower 98<sup>th</sup> Street Lease Agreement to the November 2025 Board Meeting; seconded by Chelsea Huisman. The motion was adopted by unanimous voice vote.
- B. John Edwards moved to approve Establishing the date of a Public Hearing for procurement of Membrane Filtration (MF), Ultrafiltration (UF), and Reverse Osmosis (RO) Equipment for the Saylorville Water Treatment Plant (SWTP) 10 MGD Expansion as the Date of the November 2025 Board Meeting; seconded by John McCune. The motion was adopted by unanimous voice vote.
- C. John Edwards moved to approve a resolution – Set, and Give Notice of, a Public Hearing on CIWW 2026 Operating Budget; seconded by Courtney Clarke. The resolution was adopted by unanimous voice vote.

**Item 6: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)**

John Edwards moved to approve the consent agenda; seconded by John McCune. The motion to approve all such consent agenda items was adopted by unanimous voice vote.

- A. Motion – Approve the Minutes from September 24, 2025, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk
- B. Motion – Receive and File Final Minutes from September 10, 2025, Technical Committee Meeting
- C. Motion – Receive Draft Minutes from October 6, 2025, Technical Committee Meeting
- D. Motion – Receive and File Final Minutes from May 14, 2025, Long-Range Planning Committee Meeting
- E. Motion – Receive and File Final Minutes from September 18, 2025, Finance and Audit Meeting
- F. Motion – Receive and File Final Minutes from September 15, 2025, Executive Committee Meeting
- G. Motion – Receive and File Final Minutes from September 19, 2025, Executive Committee Meeting
- H. Motion – Receive and File September Financial Summary and Approve September Expenditures
- I. Motion – Receive and File CIWW September 2025 Revenue and Usage Summary
- J. Motion – Receive and File Project Update and Capital Expenditure Reimbursement Report
- K. Motion – Approve and Accept Permanent Water Main easement from the Des Moines Airport Authority for \$1.00

**Item 7: Board Action Items**

- A. Tom Cope moved to authorize the Execution of a First Amendment to Agreement by and Between the Iowa Department of Natural Resources and Des Moines Water Works Concerning Purple Martin Lake; seconded by Courtney Clarke. The motion was adopted by unanimous voice vote.
- B. John McCune moved to authorize the Executive Director to Execute an Agreement, not to exceed \$80,000, for West Plant Subsurface Geologic Investigation Services, Subject to Review by CIWW Legal Counsel; seconded by George Meinecke. The motion was adopted by unanimous voice vote.

- C. Mike Schrock moved to approve a resolution – Setting CIWW Rates for 2026; seconded by Chelsea Huisman. The resolution was adopted by unanimous voice vote.

## **Item 8: Information Items**

### **A. Executive Director Comments**

Tami Madsen provided an update on the After-Action Review. She reported all focus group meetings have been completed. Key feedback included: an overall high level of satisfaction with how the event was managed; successful achievement of the mission to provide drinking water that met all safe drinking water standards; decisive and trustworthy outcomes from Technical Committee meetings; and notable improvement in communication within one week after the implementation of Stage 3. Suggested areas for further review included: evaluating the effectiveness of actions taken to reduce water usage; consider the balance between open and closed discussions; and, in future events, having the Technical Committee provide recommendations for final decision-making by the Board of Trustees.

Tami Madsen presented a draft communications schedule outlining potential educational opportunities for stakeholders and proposed guiding topics for weekly social media posts. She reminded the Board of the AWWA Innovation Award and invited any interested member agencies to provide a letter of support for CIWW's nomination.

Tami provided an update on the Capacity Allocation Spreadsheet meeting, noting that it was determined a revised and updated spreadsheet would be used to ensure all member agencies utilize a consistent starting point. The updated version has been distributed, with a request that completed spreadsheets be returned within fourteen days of distribution.

She reported that work is ongoing to develop draft policies and procedures that consolidate components from existing executed agreements, including the 28E/28F agreement and operating contracts. The goal is to create easily accessible reference materials organized by topic.

Tami also provided updates on several water quality initiatives, including the DNR's triennial review and public comment period on source water quality, the Polk County Supervisors' decision to invest \$200,000 to maintain statewide water quality monitors, and her recent meeting with Iowa State University professors who are studying nitrate movement and technologies that may be able to better predict runoff impacts.

Finally, Tami informed the Board that CIWW will host a Saylorville Water Treatment Plant tour for the Iowa Farm Bureau on November 5th and encouraged Board members to attend if available.

### **B. Contract Operator Updates**

Amy Kahler provided an update on Des Moines Water Works (DMWW) operations. She reported that water demand is projected to exceed 19 billion gallons by the end of 2025, marking the fourth-highest demand on record. The budgeted demand was 18.2 billion

gallons. DMWW is currently operating approximately \$3 million under budget. Amy noted that nitrate levels in the Raccoon River and microcystin levels in the Des Moines River are being closely monitored, with no current concerns. She also reported that preparations are underway for winter operations and maintenance.

Christina Murphy provided an update on West Des Moines Water Works (WDMWW) operations. She noted that water usage has also increased despite a wet summer and the several weeks' long irrigation ban. WDMWW recently completed its annual chemical bids, with all prices decreasing except for lime and salt, resulting in no unexpected budget impacts.

There were no updates from Grimes or Polk City.

#### D. Board Committee Reports

##### 1. Executive Committee

Chair Smith reminded the Board that, during the September meeting, the Executive Committee was asked to refine the 2026 Legislative Priorities and present them, again, at the October meeting. The committee met with Dentons Davis Brown, the legislative team, to revise the priorities into broader thematic categories rather than direct statements. Tami Madsen prepared a new draft included in the meeting packet, and Dentons provided input on how the priorities could best guide their efforts on behalf of CIWW.

Representatives from Dentons Davis Brown introduced themselves and shared their perspectives on how policy themes and legislative priorities could most effectively support CIWW's interests during the upcoming legislative session.

Tom Cope proposed adding a new policy statement broadly addressing governance structures and utility decision-making processes.

Chair Smith noted that Tami Madsen will revise the draft policies and review them with the Executive Committee before bringing a final version to the Board of Trustees for formal consideration.

He also reminded the Board of the November 18, 2025, Fleur Water Treatment Plant Tour, where CIWW has invited state legislators to attend.

Finally, Chair Smith advised the Board that he will be sending an email regarding the Executive Director's upcoming one-year performance evaluation and encouraged trustees and alternates to provide comments.

##### 2. Technical Committee

Kyle Danley provided a report highlighting key discussions and outcomes from the Technical Committee meeting.

##### 3. Finance and Audit Committee

Scott Brennan provided a report highlighting key discussions and updates from the Finance and Audit Committee. Matt Stoffel presented a high-level overview of the proposed CIWW 2026 Budget.

3. Water Usage Best Practices Committee

Pete De Kock provided an update on the outdoor water use survey distribution, noting that responses are expected within approximately one month.

**Item 9: Other Business**

Chair Smith recognized Mike Schrock and Courtney Clarke for obtaining their open meeting requirement training certificates and recognized Dustin’s six-month anniversary.

Courtney Clarke informed the Board that the Great Outdoors Foundation is developing a grant proposal for watershed water quality initiatives and expressed interest in discussing a potential partnership with CIWW.

**Adjournment**

Chair Smith adjourned the meeting at 4:09 p.m.

Upcoming CIWW Activities			
<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Meeting</u>
November 12, 2025	1:00 p.m.	DMWW Board Room	Technical Committee
November 10, 2025	2:30 p.m.	Central Iowa Water Works	Executive Committee
November 13, 2025	8:00 a.m.	Central Iowa Water Works	Finance & Audit Committee
November 19, 2025	3:00 p.m.	3 Fountains Edgewater Building, Suite 134	Board of Trustees
December 8, 2025	2:30 p.m.	Central Iowa Water Works	Executive Committee
December 10, 2025	1:00 p.m.	DMWW Board Room	Technical Committee
December 11, 2025	8:00 a.m.	Central Iowa Water Works	Finance & Audit Committee
December 17, 2025	3:00 p.m.	3 Fountains Edgewater Building, Suite 134	Board of Trustees