CENTRAL IOWA WATER WORKS

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Minutes

Board of Trustees
Central Iowa Water Works
January 28, 2026
3 Fountains Edgewater Building
4200 University Avenue, Suite 134
West Des Moines, IA 50266
3:00 p.m.

Item 1: Vice Chair John Edwards called the meeting to order at 3:00 p.m.

Item 2: Roll Call

Trustees in Attendance

Mike Schrock, Ankeny
John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works
Bryan Burkhardt, Johnston*
Eric Johansen, Grimes
George Meinecke, Norwalk
Nick Otis, Polk City
John McCune, Urbandale Water Utility*
Carol Butler Freeman, Warren Water District,
Courtney Clarke, Waukee*
Jody Smith, West Des Moines Water Works*
Royce Hammitt, Xenia

Others in Attendance

Pete De Kock, Clive
Amy Kahler, Des Moines Water Works
Ted Corrigan, Des Moines Water Works
Neil Weiss, Urbandale Water Utility
Scott Brennan, West Des Moines Water Works*

Tami Madsen, Central Iowa Water Works
Dustin Delvaux, Central Iowa Water Works
Neal Westin, Nyemaster Goode, P.C.
Jamie Buelt, En Q Strategies
Matt Stoffel, PFM
Kyle Danley, Des Moines Water Works
Lyle Hammes, West Des Moines Water Works
Christina Murphy, West Des Moines Water Works
Melissa Walker, Des Moines Water Works*
Shawn Gaddie, AE2S*
Dustin Schultz, AE2S*
Lindsey Wanderscheid, Des Moines Water Works*
Caitlin Caldwell, West Des Moines Water Works*
*Attended Remotely

Item 3: Approving Agenda, as presented or amended.

John McCune moved to approve the agenda as amended, removing Item 7A; seconded by Carol Butler Freeman. The motion was adopted by unanimous voice vote.

Item 4: Public Comment (Please state name, address, and limit comments to five minutes)

There were no public comments.

Item 5: Public Hearings and Related Actions

A. George Meinecke moved to approve a resolution – Set Date of Public Hearing on Intent to Commence a Public Improvement Project to Construct the West Water Treatment Plant Project and to Authorize Acquisition of the Necessary Property Interests, Including Agricultural Land, for the Project by Gift, Negotiation, or Eminent Domain; seconded by Susan Huppert. The motion was adopted by roll call vote: 12 voting aye and 1 voting nay.

Item 6: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

Susan Huppert moved to approve the consent agenda; seconded by Nick Otis. The motion was to approve all consent agenda items was adopted by unanimous voice vote.

A. Motion – Approve the Minutes from December 17, 2025, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk

B. Motion – Receive and File Final Minutes from December 10, 2025, Technical Committee Meeting

C. Motion – Receive Draft Minutes from January 14, 2026, Technical Committee Meeting

D. Motion – Receive and File Final Minutes from December 11, 2025, Finance and Audit Meeting

E. Motion – Receive and File Final Minutes from December 8, 2025, Executive Committee Meeting

F. Motion – Receive and File December Financial Summary and Approve December Expenditures

G. Motion – Receive and File CIWW December 2025 Revenue and Usage Summary

H. Motion – Receive and File Project Update and Capital Expenditure Reimbursement Report

Item 7: Board Action Items

The Trustees had no action items to consider.

Item 8: Information Items

A. Executive Director Comments

1. After-Action Review Update and Schedule

Tami Madsen provided an update on the After-Action Review (AAR). The first Technical Workshop was held in mid-January and resulted in draft recommendations for the Communications Group, Governance Working Group, and Emergency Management.

The Communications Group will meet in February to review the technical recommendations, discuss development of an FAQ document, and outline a Water Conservation Communication Schedule.

The Emergency Management group is scheduling a multi-stakeholder meeting to develop a coordinated, multi-jurisdictional action plan. The expected timeline is to have a full draft report presented to the Trustees in March with finalization and implementation planned in April.

i. Working Group Appointments

At the December meeting, volunteers were requested for the governance committee working group to come together and discuss components of the After-Action Review. The appointments were discussed by the Technical Committee and have been included in the board packet.

2. Legislative Update

Tami Madsen provided a brief legislative update summarizing CIWW's engagement over the past month.

One key topic has been ongoing discussions related to CIWW's priority of groundwater modeling and long-term water quantity planning in Iowa. Several legislators have inquired about potential costs. Tami has been coordinating with the flood center and the geological survey to develop cost estimates for both a targeted modeling effort and a comprehensive statewide model. Preliminary estimates indicate that targeted modeling would cost approximately $300,000, while a full model would exceed $1 million and require multiple years to complete.

3. Capacity Allocation Update

Shawn Gaddie (AE2S) provided an update on capacity allocation efforts. Over the past month, AE2S has conducted one-on-one meetings with member agencies to

ensure a clear understanding of the allocation requests submitted. AE2S has also begun developing several capacity allocation scenarios to present to the working group for further discussion. The objective is for the small working group to develop a recommendation for consideration at the February Board of Trustees meeting.

Diane Munns requested that a Special Board Working Group meeting be scheduled to discuss the

4. Eide Bailly Planning Communication – Information

   Professional standards require Eide Bailly to provide the Trustees with an engagement letter outlining certain items, including their responsibilities regarding the planned audit. This letter was included in the January board packet.

B. Contract Operator Updates

Amy Kahler provided the contract operator update for Des Moines Water Works. She reported that a water main break along Park Avenue required approximately 18 hours to repair. She also noted that slush accumulation at the Des Moines River water intakes required crews to manually clear the intakes.

Finally, she reported rising nitrate levels, with readings of approximately 17 mg/L in the Raccoon River and 12 mg/L in the Des Moines River. In response, five nitrate removal vessels have been activated, with the potential to bring a sixth vessel online if needed.

Christina Murphy provided the contract operator update for West Des Moines Water Works. She reported that staff are currently working through several maintenance projects, including well cleaning.

C. Board Committee Reports

1. Executive Committee

   Chair Smith provided a report highlighting key discussions and outcomes from the Executive Committee meeting.

   One key highlight is the need to review the bylaws. He asked Trustees to submit any suggested amendments for consideration.

2. Technical Committee

   Kyle Danley provided a report highlighting key discussions and outcomes from the Technical Committee meeting.

3. Finance and Audit Committee

   George Meinecke provided a report highlighting key discussions and outcomes from the Finance and Audit Committee.

4. Water Usage Best Practices Committee

   Diane Munns provided a report highlighting key discussions and outcomes from the Water Usage Best Practices Committee.

   A key highlight of the meeting was the presentation of the Water Conservation and Best Use Planning Survey results, which indicated that most communities are

interested in prioritizing smart irrigation technology and resident and business education programs.

5. Long-Range Planning Committee

   Lyle Hammes reported that the Long-Range Planning Committee did not meet; however, upcoming meetings are being scheduled to begin work on the Capital Improvement Plan (CIP).

Item 9: Other Business

No other business.

Item 10: Closed Session

The Trustees did not hold a closed session.

Adjournment

Vice Chair Edwards adjourned the meeting at 3:50 p.m.

Upcoming CIWW Activities			
Meeting	Date	Time	Location
Technical Committee	February 11, 2026	1:00 p.m.	DMWW Board Room
Executive Committee	February 17, 2026	12:00 p.m.	Central Iowa Water Works
Finance & Audit Committee	February 19, 2026	8:00 a.m.	Central Iowa Water Works
Board of Trustees	February 25, 2026	3:00 p.m.	3 Fountains Edgewater Building, Suite 134