
Minutes

Board of Trustees
Central Iowa Water Works
April 22, 2026 @ 3:00 p.m.
3 Fountains Edgewater Building
4200 University Avenue, Suite 134
West Des Moines, IA 50266

Item 1: Chair Jody Smith called the meeting to order at 3:00 p.m.

Item 2: Roll Call

Trustees in Attendance

Mike Schrock, Ankeny
John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works
Tom Cope, Johnston
Eric Johansen, Grimes
George Meinecke, Norwalk
Nick Otis, Polk City
John McCune, Urbandale Water Utility
Carol Butler Freeman, Warren Water District
Jody Smith, West Des Moines Water Works
Royce Hammitt, Xenia

Others in Attendance

Pete De Kock, Clive (entered at 3:21 p.m.)
Amy Kahler, Des Moines Water Works*
Ted Corrigan, Des Moines Water Works
Neil Weiss, Urbandale Water Utility
Scott Brennan, West Des Moines Water Works
Dustin Delvaux, Central Iowa Water Works
Tami Madsen, Central Iowa Water Works
Kyle Danley, Des Moines Water Works
Neal Westin, Nyemaster Goode, P.C.
Melissa Walker, Des Moines Water Works
Matt Stoffel, PFM

Ryan Currel, Wixted & Co.
Matthew Jacob, Urbandale Water Utility*
KCCI*
Ryan Nicholson*
Laura Sarcone, Des Moines Water Works*
Lindsey Wanderscheid, Des Moines Water Works*
Jame Buelt, En Q Strategies
Lyle Hammes, West Des Moines Water Works*

*Attended remotely

Item 3: Approving Agenda, as presented or amended.

John Edwards moved to approve the agenda as presented; seconded by John McCune. The motion was adopted by unanimous voice vote.

Item 4: Public Comment (Please state name, address, and limit comments to five minutes)

There were no public comments.

Item 5: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

John Edwards moved to approve the consent agenda; seconded by Tom Cope. The motion to approve all consent agenda items was adopted by unanimous voice vote.

- A. Motion – Approve the Minutes from March 25, 2026, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk
- B. Motion – Approve the Minutes from April 2, 2026, CIWW Board Workshop as published, subject to correction, as recommended by the Board Clerk
- C. Motion – Receive and File Final Minutes from March 11, 2026, Technical Committee Meeting
- D. Motion – Receive Draft Minutes from April 8, 2026, Technical Committee Meeting
- E. Motion – Receive Draft Minutes from April 3, 2026, Long Range Planning Committee Meeting
- F. Motion – Receive and File Final Minutes from March 17, 2026, Water Usage Best Practices Committee
- G. Motion – Receive and File Final Minutes from March 19, 2026, Finance and Audit Meeting
- H. Motion – Receive and File Final Minutes from March 25, 2026, Finance and Audit Meeting
- I. Motion – Receive and File Final Minutes from March 19, 2026, Executive Committee Meeting
- J. Motion – Receive and File March Financial Summary and Approve March Expenditures
- K. Motion – Receive and File CIWW March 2026 Revenue and Usage Summary

L. Motion – Change in membership in the Water Usage Best Practices Committee

Item 6: Board Action Items

- A. John McCune moved to approve a resolution approving 2026 Weighted Vote Allocation Among Member Agencies; seconded by Nick Otis. The resolution was approved by unanimous voice vote.
- B. John Edwards moved to approve a resolution adopting Schedule XIX-1 Amended and Restated Water Use Plan; seconded by Eric Johansen. The resolution was approved by unanimous voice vote.
- C. George Meinecke moved to approve a resolution approving an Amendment to the Resolution Authorizing Issuance of Water Revenue Capital Loan Notes Anticipation Project Note, Series 2025C, dated January 3, 2025, and Authorizing Execution and Delivery of Amendment to Interim Loan and Disbursement Agreement; seconded by Diane Munns. The resolution was approved by weighted vote: 11 ayes (Schrock, Edwards, Munns, Cope, Johansen, Meinecke, Otis, McCune, Freeman, Smith, Hammitt), 1 absent (Clarke).
- D. Susan Huppert moved to approve the Working Group Recommendation for Capacity Allocation Methodology Among Participating Members for the Grimes Plant and West Plant Expansion Projects; seconded by John McCune. The motion was approved by voice vote: 10 ayes, 2 nays (Schrock, Cope), 1 absent (Clarke).
- E. Mike Schrock moved to initiate Stages I and II of the Water Use Plan, to be implemented by the Technical Committee as conditions warrant; seconded by Tom Cope. The motion was approved by unanimous voice vote.
- F. George Meinecke moved to approve City of Grimes’ request for exemption from the Water Use Plan restrictions on lawn watering until such time as the City of Grimes connects to the CIWW Regional Network; seconded by John McCune. The motion was approved by unanimous voice vote.

Item 7: Information Items

A. Executive Director Comments

1. After-Action Review Update

Tami Madsen presented sample communication items to the board. Examples included color coded banners and displays of the Water Use Plan stages for the website and a snippet of the FAQ for the Water Use Plan.

2. Legislative Update

Tami Madsen informed the board of the Iowa Public Agency Investment Trust (IPAIT) legislation. This bill would restrict how CIWW could invest its funds (along with other Iowa entities) by capping the investment limit to 25% of public funds.

3. Project Reports

Tami Madsen provided a brief update on the project reports.

Tami Madsen advised the board that CIWW has continued to work with WDMWW and the Technical Committee on the Purple Martin Lake source water protection study.

B. Contract Operator Updates

Kyle Danley provided an update for DMWW, reporting that persistently elevated nitrate levels in source waters have required continued operation of the nitrate removal facility, reduced ASR storage, and earlier-than-anticipated use of water from sources typically reserved for peak demand. As a result, reserve levels are lower than typical for this time of year. He noted that staff are actively monitoring weather conditions, customer demand, and nitrate levels.

Lyle Hammes provided an update for WDMWW, reporting that all filters are back online and the system is prepared to meet summer water demand.

C. Board Committee Reports

1. Executive Committee

- a. John Edwards moved to approve a resolution approving Amended and Restated Bylaws of the Board of Trustees of Central Iowa Water Works; seconded by Eric Johansen. The resolution was approved by unanimous voice vote.
- b. Chair Smith provided an update on the proposed revisions to the 28E/28F Agreement. The proposed amendments include removal of the five (5) day notice requirement for special Board meetings; removal of the requirement of a five (5) day notice be given for item(s) eligible for a weighted vote; removal of the requirement that Board agendas identify items subject to a weighted vote; addition of language establishing the Treasurer position; and revisions to allow for consistent notices of meetings and agendas across the Board and its committees. He noted that the proposed changes require unanimous approval from all twelve (12) member agencies and requested feedback in advance of formal consideration by the Board in May. Technical Committee
- c. Tom Cope move to Authorize the Executive Director to Execute an Agreement with HDR Engineering, Inc., for hydraulic modeling services related to the West Plant project, in an amount not to exceed \$125,000, subject to review and approval by CIWW legal counsel; seconded by Royce Hammitt. The motion passed by unanimous voice vote.

Kyle Danley provided a report highlighting key discussions and outcomes from the Technical Committee meeting.

2. Finance and Audit Committee

- a. Mike Schrock moved to approve a resolution approving the selection of PFM as Professional Municipal Advisor for Financial Services for a period ending December 31, 2029, and Authorizing the Executive Director to Execute an Agreement for Services; seconded by Carol Butler Freeman. The resolution was approved by unanimous voice vote.

Scott Brennan provided a report highlighting key discussions and outcomes from the Finance and Audit Committee.

3. Water Usage Best Practices Committee

Diane Munns provided an update to the Board on the Aqualytics Smart Irrigation Program. She reported that initial discussions focused on forming a small working group to address planning and technical considerations including metering and data. She noted that the committee may engage additional member agencies for input as the process advances.

Tami Madsen advised that a small group meeting is scheduled for Friday.

4. Long-Range Planning Committee

Lyle Hammes reported that the Water Producing Member Agencies presented high-level information to the committee on planned 2027 projects and newly added CIP projects. He noted that the CIP remains in draft form and will be presented to the Long-Range Planning Committee in May for formal recommendation to the Board for approval.

Item 8: Other Business

There was no other business.

Item 9: Closed Session

- A. Tom Cope moved to enter Closed Session with the purpose to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property, as permitted by Iowa Code § 21.5; seconded by Nick Otis. Approved by unanimous roll call vote.

The Trustees entered the closed session at 4:17 p.m.

By unanimous roll call vote the Trustees exited the closed session at 4:52 p.m.

Chair Smith stated no action was taken during the closed session.

Adjournment

Chair Smith adjourned the meeting at 4:53 p.m.