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West Des Moines, IA 50266
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Minutes

Board of Trustees
Central Iowa Water Works
May 27, 2026 @ 3:00 p.m.
3 Fountains Edgewater Building
4200 University Avenue, Suite 134
West Des Moines, IA 50266

Item 1: Call to Order

Chair Jody Smith called the meeting to order at 3:00 p.m.

Item 2: Roll Call

Trustees in Attendance
Mike Schrock, Ankeny
John Edwards, Clive
Amy Kahler, Des Moines Water Works
Susan Huppert, Des Moines Water Works
Eric Johansen, Grimes* (entered at 3:09 p.m.)
Tom Cope, Johnston
George Meinecke, Norwalk
Chelsea Huisman, Polk City
John McCune, Urbandale Water Utility
Carol Butler Freeman, Warren Water District*
Courtney Clarke, Waukee
Jody Smith, West Des Moines Water Works
Dan Lovett, Xenia*

Others in Attendance
Pete De Kock, Clive
Ted Corrigan, Des Moines Water Works
Nick Otis, Polk City*
Neil Weiss, Urbandale Water Works
Andy Fish, Warren Water District
Royce Hammitt, Xenia
Dustin Delvaux, Central Iowa Water Works
Tami Madsen, Central Iowa Water Works
Neal Westin, Nyemaster Goode, P.C.
Kyle Danley, Des Moines Water Works

Melissa Walker, Des Moines Water Works
Jamie Buelt, En Q Strategies
Matt Stoffel, PFM
Lindsey Wanderscheid, Des Moines Water Works*
Susan Bernanke, KCCI
Matthew Jacob, Urbandale Water Utility*
Christina Murphy, West Des Moines Water Works
Ryan Nicholson*
Ryan Curell, Wixted
Shawn Gaddie, AE2S*
Dustin Schultz, AE2S*
Lyle Hammes, West Des Moines Water Works*
Josh Heggen, West Des Moines Water Works*

*Attended remotely

Item 3: Approving Agenda, as presented or amended.

Chelsea Huisman moved to approve the agenda as presented; seconded by John McCune. The motion was adopted by unanimous voice vote.

Item 4: Public Comment (Please state name, address, and limit comments to five minutes)

There were no public comments.

Item 5: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

John Edwards moved to approve the consent agenda; seconded by Courtney Clarke. The motion to approve all consent agenda items was adopted by unanimous voice vote.

A. Motion – Approve the Minutes from April 22, 2026, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk

B. Motion – Receive and file Final Minutes from April 8, 2026, Technical Committee Meeting

C. Motion – Receive and file Final Minutes from April 27, 2026, Technical Committee Meeting

D. Motion – Receive Draft Minutes from May 13, 2026, Technical Committee Meeting

E. Motion – Receive and file Final Minutes from November 12, 2025, Long-Range Planning Committee Meeting

F. Motion – Receive and file Final Minutes from April 3, 2026, Long-Range Planning Committee Small Group Meeting

G. Motion – Receive and file Final Minutes from April 8, 2026, Long-Range Planning Committee Meeting

H. Motion – Receive Draft Minutes from May 13, 2026, Long-Range Planning Committee Meeting

I. Motion – Receive and file Final Minutes from April 14, 2026, Water Usage Best Practices Committee Meeting

J. Motion – Receive and file Final Minutes from May 13, 2026, Smart Water Program Working Group Minutes

K. Motion – Receive and file Final Minutes from April 16, 2026, Finance and Audit Meeting

L. Motion – Receive and file Final Minutes from April 16, 2026, Executive Committee Meeting

M. Motion – Receive and file April Financial Summary and Approve April Expenditures

N. Motion – Receive and file CIWW April 2026 Revenue and Usage Summary

O. Motion – Receive and file change in membership of the Water Usage Best Practices Committee

P. Motion – Receive and file change in membership of the Technical Committee

Item 6: Board Action Items

A. John Edwards moved to approve a resolution waiving five-day notice requirement for special meetings for activation of the CIWW Water Use Plan during peak season; seconded by George Meinecke. The resolution was approved by unanimous voice vote.

B. John McCune moved to approve a motion rescheduling the June 24, 2026, meeting of the Board of Trustees to July 1, 2026, at 3:00 p.m.; seconded by Tom Cope. The motion was approved by unanimous voice vote.

Item 7: Information Items

A. Executive Director Comments

   1. Legislative Update

      Tami Madsen provided a legislative update to the Board. She reported that following the Governor's 30-day veto period, which concludes on June 2, 2026, CIWW will receive a final report summarizing legislative actions and their potential impacts on the organization. Ms. Madsen noted that the IPAIT bill did not pass, which is beneficial to CIWW and its stakeholders.

      Ms. Madsen also reviewed recent changes to public meeting requirements regarding amended agendas and records, noting that CIWW will comply with the updated provisions when applicable.

      Additionally, Ms. Madsen highlighted key items included in the Agriculture and Natural Resources Budget, including $25 million for the Nitrate Removal Facility and $3.72 million annually for conservation practices within the Greater Des Moines Watershed. She stated that CIWW will continue to communicate major milestones related to the Nitrate Removal Facility to keep the public informed of project progress.

      Tami Madsen provided a brief overview of the post-legislative session actions CIWW is working on.

2. Project Reports

   Tami Madsen provided an overview of updates made to the project reports which included adding clarification items as suggested.

B. Contract Operator Updates

   Amy Kahler noted that the DMWW contract operator update was closely related to the Technical Committee update and deferred discussion to Kyle Danley, who would address the matter during his report.

   No other contract operator updates.

C. Board Committee Reports

   1. Executive Committee

      a. John Edwards moved to approve a resolution approving proposed amendments and explanation of changes to the Central Iowa Water Works 28E/28F Agreement (the "28E/28F Agreement") as presented, subject to final review and unanimous confirmation, consent and adoption by Member Agencies; seconded by Tom Cope. The resolution was approved by unanimous voice vote.

         Neal Westin provided next steps for finalizing the approval of the proposed amendments to the Central Iowa Water Works 28E/28F Agreement.

   2. Technical Committee

      Kyle Danley presented a report on the regularly scheduled Technical Committee meeting. He also reported on a special Technical Committee meeting held approximately 90 minutes prior to the Board of Trustees meeting to review current system conditions, including customer demand, nitrate concentrations in source waters, and the status of Maffitt Reservoir, Aquifer Storage and Recovery (ASR) facilities, and other available water storage resources.

      Based on the information presented and discussed, the Technical Committee voted to implement Stage II: Water Alert of the Water Use Plan. The Committee had previously been delegated authority by the Board of Trustees to implement Stage I and Stage II actions under the Water Use Plan.

   3. Finance and Audit Committee

      George Meinecke provided a report highlighting key discussions and outcomes from the Finance and Audit Committee meeting.

   4. Water Usage Best Practices Committee

      Tami Madsen provided a report on discussions and activities of the Water Usage Best Practices Committee. She noted that the Aqualytics Smart Watering Pilot Program website is now live and available to the public. Interested customers may visit the website to learn more about the program and register to participate.

   5. Long-Range Planning Committee

Christina Murphy reported that a key topic of discussion was the process used to develop and present the Capital Improvement Plan (CIP). Based on feedback received, the committee supported deferring adoption of the CIWW CIP until June to allow for additional review. Ms. Murphy noted that an additional small group meeting was convened to review distribution and transmission project timelines and ensure they are appropriately aligned with planned treatment plant expansions.

a. John McCune moved to approve a motion deferring the adoption of CIWW Capital Plan until the next regular meeting of the Trustees following the May meeting; seconded by Courtney Clarke. The motion was approved by unanimous voice vote.

Item 8: Other Business

Jody Smith recognized the efforts of CIWW staff and member agencies in working with legislators to advance the priorities identified by the organization last fall. He thanked Tami Madsen for her work with the Iowa Secretary of Agriculture, the Governor's Office, and other stakeholders to develop a funding strategy and secure resources that will support continued improvements to the CIWW water system.

Item 9: Closed Session

A. Courtney Clarke moved to enter Closed Session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property, as permitted by Iowa Code § 21.5(1)(j); seconded by John McCune. Approved by unanimous roll call vote.

The Trustees entered the closed session at 3:36 p.m.

By unanimous roll call vote the Trustees exited closed session at 4:17 p.m.

Chair Smith stated no action was taken during the closed session.

Adjournment

Chair Smith adjourned the meeting at 4:18 p.m.