4601 Westown Pkwy, Suite 122
West Des Moines, IA 50266
email: info@ciww.gov

Minutes

Board of Trustees
Central Iowa Water Works
July 1, 2026 @ 3:00 p.m.
3 Fountains Edgewater Building
4200 University Avenue, Suite 134
West Des Moines, IA 50266

Item 1: Call to Order

Chair Jody Smith called the meeting to order at 3:01 p.m.

Item 2: Roll Call

Trustees in Attendance
Jeff Perry, Ankeny*
John Edwards, Clive
Diane Munns, Des Moines Water Works
Susan Huppert, Des Moines Water Works
Eric Johansen, Grimes* (entered at 3:09 p.m.)
Tom Cope, Johnston
Tom Philips, Norwalk*
Nick Otis, Polk City
John McCune, Urbandale Water Utility
Carol Butler Freeman, Warren Water District
Courtney Clarke, Waukee*
Jody Smith, West Des Moines Water Works
Dan Lovett, Xenia

Others in Attendance
Pete De Kock, Clive
Amy Kahler, Des Moines Water Works
Ted Corrigan, Des Moines Water Works
Neil Weiss, Urbandale Water Utility
Royce Hammitt, Xenia
Tami Madsen, Central Iowa Water Works
Dustin Delvaux, Central Iowa Water Works
Brent Hinson, Ankeny

Jamie Buelt, En Q Strategies
Matt Stoffel, PFM
Christina Murphy, West Des Moines Water Works
Sydney Gangstead, Dentons Davis Brown
Jacob Schrader, Dentons Davis Brown
Neal Westin, Nyemaster Goode, PC
Lisa Wieland, Nyemaster Goode, PC
Suzanne Behnke, KCCI
Eileen Wixted, Wixted
Lindsey Wanderscheid, Des Moines Water Works*
Brad Theisen, Eide Bailly*
Matthew Jacob, Urbandale Water Works*
Shawn Gaddie, AE2S*
Lyle Hammes, West Des Moines Water Works
Laura Sarcone, Des Moines Water Works*

*attended remotely

Item 3: Approving Agenda, as presented or amended.

John Edwards moved to approve the agenda as amended to: (1) update the Executive Committee meeting time from 12:00 p.m. to 1:30 p.m.; and (2) revise Item 7B to read "Motion – Approval of this morning's Technical Committee recommendation to transition from Stage III – Water Warning (lawn watering ban) to Stage II – Water Alert (50% water reduction) of the Water Use Plan through a phased implementation with residential users being transitioned immediately and granting the Technical Committee authority to determine appropriate timing for the transiting of commercial and governmental users from Stage III to Stage II"; seconded by Tom Cope. The motion carried by unanimous voice vote.

Item 4: Public Comment (Please state name, address, and limit comments to five minutes)

There were no public comments.

Item 5: Consent Agenda (Note: These are routine items and will be enacted with one vote without separate discussion unless someone, Board or Public, requests an item to be removed and considered separately)

John Edwards moved to approve the consent agenda; seconded by Susan Huppert. The motion carried by unanimous voice vote.

A. Motion – Approve the Minutes from May 27, 2026, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk

B. Motion – Approve the Minutes from June 8, 2026, CIWW Board Meeting as published, subject to correction, as recommended by the Board Clerk

C. Motion – Receive and File Final Minutes from May 13, 2026, Technical Committee Meeting

D. Motion – Receive Draft Minutes from May 27, 2026, Technical Committee Meeting

E. Motion – Receive Draft Minutes from June 8, 2026, Technical Committee Meeting

F. Motion – Receive Draft Minutes from June 10, 2026, Technical Committee Meeting

G. Motion – Receive and File Final Minutes from May 13, 2026, Long-Range Planning Committee Meeting
H. Motion – Receive and File Final Minutes from May 26, 2026, Long-Range Planning Committee Meeting
I. Motion – Receive Draft Minutes from June 15, 2026, Long-Range Planning Committee Meeting
J. Motion – Receive and File Final Minutes from May 19, 2026, Water Usage Best Practices Committee Meeting
K. Motion – Receive and File Final Minutes from June 1, 2026, CIWW Smart Water Program Working Group
L. Motion – Receive and File Final Minutes from May 21, 2026, Finance and Audit Meeting
M. Motion – Receive and File Final Minutes from May 21, 2026, Executive Committee Meeting
N. Motion – Receive and File CIWW May 2026 Revenue and Usage Summary
O. Motion – Receive and File May Financial Summary and Approve May Expenditures

Item 6: 2025 Audit Report Presentation – Eide Bailly

A. Brad Theisen of Eide Bailly presented the results of the 2025 Central Iowa Water Works audit. He reported that the independent audit resulted in an unmodified (clean) opinion, with no material weaknesses or significant deficiencies identified in internal controls, no findings were reported related to federal compliance requirements, and no state statutory compliance issues.

   Diane Munns moved to receive and file Central Iowa Water Works Audit Report for the year ended December 31, 2025; seconded by John McCune. The motion carried by unanimous voice vote.

Item 7: Board Action Items

A. John Edwards moved to approve a resolution designating Central Iowa Water Works' public meeting notice Posting locations as CIWW's Principal Office located at 4601 Westown Parkway, Suite 122, West Des Moines, Iowa 50266, and the Central Iowa Water Works website, ciww.gov; seconded by Carol Butler Freeman. The motion carried by unanimous voice vote.

B. Amy Kahler provided an operational update from Des Moines Water Works that had been presented to the CIWW Technical Committee earlier in the day. She reported that source water conditions continue to improve, nitrate concentrations in the Des Moines River have remained below the drinking water standard for several consecutive days, nitrate concentrations in other water sources continue to decline, finished drinking water remains below regulatory standards, and system demand has decreased substantially and is operating below Stage III trigger levels.

   Kahler noted that potential risks remain, including changes in river conditions, future rainfall events, and increased customer demand during periods of hot weather. Based on current conditions, however, DMWW concluded that system conditions support a responsible transition to Stage II Water Alert was appropriate.

The Technical Committee recommended a phased transition from Stage III Water Warning to Stage II Water Alert, with residential customers transitioning immediately to the odd/even lawn watering schedule at a 50% reduction in water use. The Technical Committee would continue to monitor system conditions and determine the appropriate timing for transitioning commercial and governmental irrigation users to Stage II.

Tom Cope moved to approve this morning's Technical Committee recommendation to transition from Stage III – Water Warning (lawn watering ban) to Stage II – Water Alert (50% water reduction) of the Water Use Plan through a phased implementation with residential users being transitioned immediately and granting the Technical Committee authority to determine appropriate timing for the transiting of commercial and governmental users from Stage III to Stage II; seconded by Nick Otis. The motion carried by unanimous voice vote.

Item 8: Information Items

A. Executive Director Comments

1. Legislative Update

   Representatives from Dentons Davis Brown, Sydney Gangestad and Jacob Schrader presented a summary of the 2026 Iowa Legislative Session. They provided an overview of the legislative session and state budget, highlighted recent legislation affecting water quality and drinking water infrastructure, reviewed funding appropriated for water quality initiatives, conservation programs, and drinking water improvements, recognized the $25 million state appropriation supporting Central Iowa Water Works' nutrient removal expansion, discussed the restructuring of several state water quality funding programs.

2. Project Reports

   Tami Madsen highlighted two new project reports included in the Board packet: Nitrate Removal Facility Expansion and Hickman Road Transmission Main Project.

   Madsen thanked member agencies for their assistance in communicating and promoting compliance with the recent lawn watering restrictions and discussed ongoing public outreach efforts related to the transition to Stage II Water Alert.

   Tami Madsen reported on recent professional activities, including participation in regional and national water industry conferences, presentations regarding watershed resilience and agricultural outreach, and upcoming presentations for the American Water Works Association.

B. Contract Operator Updates

   No additional updates were provided.

C. Board Committee Reports

1. Executive Committee

a. Dustin Delvaux reported that eleven of the twelve member agencies have approved the proposed amendments to the 28E/28F Agreements. The remaining member, Urbandale Water Utility, is scheduled to consider the amendments at its July 14, 2026, meeting.

2. Technical Committee

a. Tami Madsen advised the Board that sedimentation within Saylorville Reservoir has reduced CIWW's available water storage capacity. She explained that CIWW is requesting a study to evaluate opportunities to restore lost storage capacity within the reservoir and improve long-term water supply reliability. Madsen emphasized that the requested action was limited to authorizing discussions with the State of Iowa and the U.S. Army Corps of Engineers regarding the proposed study. Any future agreement or financial commitment would be presented to the Board for consideration and approval.

Susan Huppert moved to authorize the Executive Director to initiate discussions with the State of Iowa regarding a potential agreement for participation in a Saylorville Reservoir Water Supply Study in partnership with the U.S. Army Corps of Engineers; seconded by Tom Cope. The motion carried by unanimous voice vote.

b. Christina Murphy summarized the purpose of the Source Water Protection Plan and discussed potential future implementation measures, including coordination with local governments, evaluation of source water protection ordinances, development overlays, emergency response planning, and long-term watershed protection strategies.

Tami Madsen discussed the value of holding a future Board workshop focused on source water planning and availability for CIWW.

Tom Cope moved to receive and file the Source Water Protection Plan for Purple Martin Lake, Hallett Lake, Crystal Lake, and Dale Maffitt Reservoir; seconded by Nick Otis. The motion carried by unanimous voice vote.

3. Finance and Audit Committee

a. Susan Huppert moved to approve addition of A.C. Ward Water Treatment Plant High Service Pump 5 replacement and VFD addition to the 2026 CIWW CIP in the amount of $733,600; seconded by Dan Lovett. The motion carried by unanimous voice vote.

4. Water Usage Best Practices Committee

Diane Munns reported continued progress on the Smart Watering/Smart Irrigation Pilot Program. She noted that implementation had been delayed due to the Stage III lawn watering restrictions. With the transition to Stage II of the Water Use Plan, the committee will resume efforts to recruit additional pilot participants.

Munns also provided an update on the development of an Integrated Resource Plan focused on long-term water conservation and demand management strategies. She stated that additional planning will continue before bringing recommendations to the Finance and Audit Committee and Board.

5. Long-Range Planning Committee

   Lyle Hammes reported that the committee reviewed a draft format for presenting future Capital Improvement Plan (CIP) reports. The committee also received a presentation on alternatives for the Nitrate Removal Facility expansion and reviewed several new projects included in the new 2027 CIP projects.

   The Trustees were informed that the adoption of the Capital Improvement Plan (CIP) would provide the planning framework for the budget development process, which will begin in July. The adopted CIP will be used to develop the proposed budget and evaluate future rate recommendations for Board consideration. Staff noted that the proposed CIP is consistent with previously projected rate impacts.

   a. Tom Cope moved to adopt the 2027-2031 Central Iowa Water Works Five-Year Capital Improvement Plan (CIP); seconded by John McCune. The motion carried by unanimous voice vote.

Item 9: Closed Session

A. Nick Otis moved to enter closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property, as permitted by Iowa Code § 21.5(1)(j); seconded by Eric Johansen. The motion carried with a vote of 12-0. Members voted yea: Edwards, Munns, Huppert, Cope, Johansen, Philips, Otis, McCune, Freeman, Clarke, Smith, Lovett. Members voted nay: none.

   The Trustees entered the closed session at 4:16 p.m.

   By unanimous roll call vote the Trustees exited closed session at 4:34 p.m.

   Chair Smith stated no action was taken during the closed session.

Item 10: Other Business

No other business.

Adjournment

Chair Smith adjourned the meeting at 4:35 p.m.